

KREAMER STREET ELEMENTARY SCHOOL

Bellport, New York

November 9, 2017

Dear Parents:

I wanted to take this opportunity to remind you that our school hours are 9:20 a.m. to 3:20 p.m. **Any student entering the building after 9:20 is considered late.** In addition, at 3:17 p.m. we dismiss our “walkers”. At 3:15 the doors will be open for parents picking up “walkers”.

I would also like to take this opportunity to remind you that we are not able to take dismissal changes over the phone. Notes should be sent in with your child in the morning if there is a change in dismissal for your child for that day. **Please remember to put your child’s first name, last name and teacher’s name on the note.** **Also, please do not e-mail dismissal notes.**

In addition, if your child rides a bus and you are picking up your child on any given day, your child will NOT be sent down with the walkers. You will have to come to the office and sign out your child and then your child will be called down to the office.

We will only release students to their parents/guardians. The only exception to this would be if the parents/guardians had previously given written permission for the main office to release their child to a designated person at anytime during the day. **Also, anyone picking up a child must have identification on them as they will be asked to provide it when they are signing out the student.**

Thank you for your continued support.

Sincerely,

Sean F. Clark
Principal

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