

BOARD OF EDUCATION

Cheryl A. Felice, President
Regina Hunt, Vice President
Lisa Di Santo
Dr. Anthony Griffin
Carol Malin
Jack Nix
Chris Picini

BELLPORT MIDDLE SCHOOL
SOUTH COUNTRY CENTRAL SCHOOL DISTRICT



SUPERINTENDENT OF SCHOOLS

Dr. Joseph Giani

BUILDING PRINCIPAL

Dr. Jamal Colson

ASSISTANT PRINCIPALS

Mr. John Frankie
Ms. Mariana Gil
Ms. Lisa Zaccaro

November 2017

Dear Parents / Guardians,

Bellport Middle School **Parent-Teacher Day Conferences** will be held on **Friday, November 17th, from 8:00 a.m. - 11:00 a.m.**, evening conferences will be held on **Monday, November 20th from 6:00 p.m. – 8:00 p.m.** As you know, a partnership between parents and teachers is crucial to the growth and well-being of every child. These conference times will enable you to discuss your child's progress with his / her subject area teachers.

Once again, we will be utilizing an automated service to afford parents the opportunity to register for conferences at a time that is most convenient to your schedule (first-come, first-serve basis). Please follow the instructions attached to sign up for conferences. **The window to sign-up for conferences will be open from Monday, November 6th to Wednesday, November 15th.**

- Please be aware that teacher conferences are limited to **one** 5-minute conference per child so that teachers may see as many parents as possible throughout the evening.
- As always, conferences may be arranged with specific faculty at any time during the school year via phone, email or pre-arranged meeting.

Please note: a map of Bellport Middle School and a spreadsheet identifying the classroom location of all teachers will be available upon arrival.

Thank you in advance for your continued support and encouragement. I look forward to seeing you at Parent/Teacher Conferences on Friday, November 17th and/or Monday, November 20th.

Sincerely,

Dr. Jamal Colson
Principal

Instructions for Parent/Teacher Conference Sign-up:

Step-By-Step Parent/Guardian Instructions

1. Visit the school’s homepage
(<https://www.canyoncreeksoftware.com/scheduler/ny/southcountry/>)
and select the Online Scheduler icon/link.
2. From the Online Scheduler Home Page
 - a. Choose your student’s school from the drop down list and click “GO”
 - b. Enter the school password **bellportms**
 - c. Enter your student’s “Student ID”. If you do not know their Student ID, use the LOOKUP STUDENT ID button to access the system.
 - d. Verify the student’s birth date
 - e. A list of your student’s teachers will be displayed. Check the box next to the name of each teacher(s) you would like to meet with.
 - f. If you have more than one student in the school, you can see all of your students’ teachers’ schedules at one time by answering YES to this question “**Do you want to schedule conferences for another student?**” then repeat the steps above for your other students. If you only have one student, answer NO to that question.
 - g. You will then see the available time slots for each teacher you selected.
 - h. Select the times that work best for your schedule.
 - i. Enter your email address (recommended) if you would like an email reminder sent to you. (Your email address is kept private.)
 - j. Once you have finished you can confirm your appointment details and print your conference schedule.
 - k. Write down the Confirmation Number (you will need this number to cancel your appointment)

Need help? Contact the school’s Online Scheduler™ specialist:

Building	Who to Contact	Contact Information	Call between the hours of:
Bellport Middle School	Patty Miller	631 - 730 – 1641	9am – 2pm
	Sonia Euceda (Español)	631 - 730 - 1628	9am - 2pm