

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
East Patchogue, New York**

**BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING**

**ADMINISTRATIVE OFFICES
189 DUNTON AVENUE
EAST PATCHOGUE, NY 11772**

TUESDAY, JULY 1, 2008

A-G-E-N-D-A

The Board of Education has determined that the actions it will take with respect to all items appearing on the agenda are Type II actions under the SEQRA regulations, 6 NYCRR 617.5, which have no significant impact on the environment.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (7:00 p.m.)
The School Attorney will preside until election of the President of the Board of Education.
2. **NEWLY ELECTED TRUSTEE**
Victor Correa will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
3. **SUPERINTENDENT OF SCHOOLS**
Raymond Walsh, Interim Superintendent of Schools will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
4. **ELECTION OF PRESIDENT FOR 2008-2009**
From this point, the School Board President will be _____.
The School Attorney will administer the Oath of Office.
5. **ELECTION OF VICE-PRESIDENT FOR 2008-2009**
From this point, the School Board Vice President will be _____.
The School Attorney will administer the Oath of Office.

The nominations were closed and the President, Vice-President and newly-elected board members were administered the oath of office by the school attorney.

_____, President
_____, Vice-President

6. **BOARD CONSENT ITEMS**

- A. **Appointments and Bonding of Officers:** The Board hereby makes the following officer appointments for the 2008-2009 school year and that the salaries for the officers are set in accordance with the budget appropriations indicated in Appendix A.

Officers

Judeth DeGree	District Clerk
Cristina Gennusa	District Clerk Pro-term
Board President	Deputy District Treasurer

- B. **Appointment and Bonding of Officer:** The Board hereby makes the following officer appointment from July 1, 2007 through September 30, 2007 and that the salary be set in accordance with the budget appropriation indicated in Appendix A.

Officer

Cheryl Selg	District Treasurer
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- C. **Administer Oath of Office.** As indicated in Ed. Law 2114 & 2503; Commissioner's Regulations 170.2.

Judeth DeGree	District Clerk
Cristina Gennusa	District Clerk Pro-Term
Cheryl Selg	District Treasurer
Board President	Deputy District Treasurer

- D. **Appointments**

Coughlin, Foundotos, Cullen & Danowski, LLP	External Auditor
Cerini & Associates, LLP	Claims Auditor
Callaghan Nawrocki, LLP	Internal Auditor
Guercio & Guercio	General and Labor Counsel
Orrick, Herrington & Sutcliff	Bond Counsel
Munistat Services	Fiscal Advisor
Omni Group	Pension Plan Administrator

Triad Group, LLC	Worker's Compensation Insurance
Fitzharris	Insurance Broker for Dental and Long-Term Disability Plan
J. J. Stanis	Insurance Broker for Employee Life Insurance and Flex Benefit Plan
Kinney & Associates	Administrator for Medicaid Reimbursement
NYSIR	Insurance Consultant for Commercial Automobile, Excess Catastrophe Insurance, School Board Liability, Commercial Boiler & Machinery, Commercial General Liability, Commercial Inland Marine and Commercial Property
Sectra School Aid Specialists	State Aid Claim Consultant
Regina Frazetta	School Lunch Coordinator
Timothy Cartwright	Asbestos Designee (AHERA) (Section 99-519 of Public Law)
TBA	Health Care Consortium Representative
Carol Kudreyko	Purchasing Agent
Raymond Walsh	Deputy Purchasing Agent
Raymond Walsh	Census Enumerator
James Willis	Attendance Officer
James Willis	Records Management Officer
James Willis	Civil Rights/Title IX Compliance Officer
Danielle Colby	Residency Officer
Election Inspectors	Joan Blum, Virginia Manitta

Merrill Richard Morgan,
Allison Neumann, Mary
Neumann, Elise Pugliese,
Stephen Retenski, III,
Tina Marie Retenski,
Katelin Retenski, Michael
Risolo, Catherine Schmitt,
Rose Ventiere

TBA

School Physician

Ann Marie Morreale

Section 504 Compliance
Officer

Danielle Colby

Homeless Liaison Officer

Ann Marie Morreale

CSE/SCSE/CPSE
Chairperson

Danielle Colby

CSE/SCSE/CPSE Co-
Chairperson

Dr. Naomi Mann

District-Wide
Psychologist/Evaluator
CSE/SCSE/CPSE Co-
Chairperson

Sub-Committee on Special Education Chairpersons
CSE/SCSE Psychologists and Evaluators

Ms. Elizabeth Eaton	Bellport High School
Mr. Richard Pardo	Bellport High School
TBD	Bellport Middle School
Dr. Rachel LeRoux	Frank P. Long Intermediate School
Ms. Stacey Weber	Brookhaven Elementary School
Ms. Susan Smith-Alpert	Kreamer Street Elementary School
Dr. Emanuel Kostakos	Verne W. Critz Elementary School

CSE/SCSE Educational Evaluators

Teresa Vatalaro	Bellport High School/Bellport Middle School
Marilyn Andersen	Frank P. Long Intermediate School
Allison Schelin	Frank P. Long Intermediate School
Colleen McQueeney	Brookhaven Elementary School
TBD	Kreamer Street Elementary School
TBD	Verne W. Critz Elementary School

CPSE/CSE/SCSE District-Wide Educational Evaluator

Patricia Felice

Director of School Health Services

TBD

Medical Evaluators

The Cody Center, Stony Brook University

Parent Members

Beth Ann Carroll
Raymond Consolino
Anita Durney
Jayne Guercio
Kariann Marziliano
Lisa Terenzio-Meade
Andrew Meade
Ellen Sullivan

Surrogate Parent

Johanna Green

Others-CSE

Child's Special Education Teacher
Special Education Teacher/Evaluator
General Education Teacher
Related Service Providers (as per Board approval)

Others-CPSE

County of Suffolk Representative as selected by the Bureau of Services for
Children with Disabilities for the CPSE
Child's Teacher
County of Suffolk Early Intervention Official
Evaluation Site Representative

Coughlin, Foundotos, Cullen & Danowski, LLP

External Auditor

- E. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Coughlin, Foundotos, Cullen & Danowski, LLP* to provide *External Auditor Services* to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1320.442.00) **(TAB #1)**

Cerini & Associates, LLP

Claims Auditor

- F. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Cerini & Associates, LLP* to provide *Claims Auditor Services* to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1320.444.00) **(TAB #2)**

Nawrocki Smith, LLP

Internal Auditor

- G. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Callaghan Nawrocki, LLP* to provide *Internal Auditor Services* to the district for a **(TAB #3)**

period commencing July 1, 2008 through June 30, 2009.
(Budget Code: A1320.443.00)

Guercio & Guercio

General Counsel

- H. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *General Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio* to provide general counsel representation to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1420.441.00) **(TAB #4)**

Guercio & Guercio

Labor Counsel

- I. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Labor Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio* to provide labor counsel representation services to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1420.441.00) **(TAB #5)**

Orrick, Herrington & Sutcliff

Bond Counsel

- J. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Orrick, Herrington & Sutcliff* to provide bond counsel representation services to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1310.401.06.500) **(TAB #6)**

Munistat Financial Services

Fiscal Advisor

- K. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Service and Fee Schedule* between the Board of Education of the South Country Central School District and *Munistat Financial Services* to provide *Fiscal Advisor and Secondary Market Disclosure Requirement Services* to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1310.401.06.500) **(TAB #7)**

The Omni Group

Pension Plan Administrator

- L. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Contract* between the Board of Education of the South Country Central School District and *The Omni Group* to provide *Professional Review, Administrative and IRS Tax Compliant Services for the District's 403(b), 457(b) and 401(a) Tax Deferred Investment Program Services* to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1910.424.00) **(TAB #8)**

Triad Group, LLC

Worker's Compensation Insurance

- M. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Self-Insurance Service Contract* between the Board of Education of the South Country Central School District and *Triad Group, LLC* to provide Worker's Compensation Insurance to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A9041.800) (TAB #9)

Kinney & Associates

Public Health Insurance Management Services

- N. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Agreement* between the Board of Education of the South Country Central School District and *Kinney & Associates* to provide Public Health Insurance Management Services in connection with Medicaid Reimbursements to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A2250.403.06.3100) (TAB #10)

NYSIR

Insurance Consultant Services

- O. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Insurance Renewal Agreement* between the Board of Education of the South Country Central School District and *New York State Insurance Reciprocal (NYSIR)* to provide Insurance Consultant Services to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1910.422.00) (TAB #11)

School Aid Specialists

State Aid Consultant

- P. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Service Agreement* between the Board of Education of the South Country Central School District and *School Aid Specialists* to provide State Aid Consultant Services to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: A1310.405.00) (TAB #12)

Regina Frazetta-Consultant

School Lunch Coordinator

- Q. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Consultant Services Contract* between the Board of Education of the South Country Central School District and Regina Frazetta to provide *School Lunch Coordinator Services* to the district for a period commencing July 1, 2008 through June 30, 2009. (Budget Code: C2860.400) (TAB #13)

Board Policies, By-Laws, Rules, Regulations and Code of Ethics

- R. **RESOLVED**, that the Board hereby accepts and continues policies, by-laws, rules, regulations and code of ethics adopted by the previous Board of Education (Ed. Law 1709 & 2503).

Election Inspectors

- S. **RESOLVED**, that the Board hereby approves that the persons appointed

as election inspectors be paid at an hourly rate of \$12.50 per hour for the 2008-2009 fiscal year. (Budget Code: A1060.449.00)

Payroll Certification

- T. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Human Resources to certify payrolls (Commissioner's Regulations 170.2; Ed. Law 1720, 2523).

Surety Bonds

- U. **RESOLVED**, that the Board hereby authorizes the preparation of surety bonds for the School District Treasurer, Deputy District Treasurer, District Clerk, Deputy District Clerk, Claims Auditor and Internal Auditor in the amount of \$500,000.00 each.

Grant Application Designee

- V. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools as the person authorized to file applications for Education Consolidation & Improvement Act (ECIA) funds and other special federal or state funds, or grants in aid.

2008-2009 Proposed Board Meeting Schedule

- W. **RESOLVED**, that the Board hereby approves the proposed schedule of regular monthly workshop and business meetings of the Board of Education for the 2008-2009 school year (Ed. Law 1708 and 2504) as indicated in Appendix B.

Activity Fund Treasurers

- X. **RESOLVED**, that the Board hereby designates Activity Fund Central Treasurers for the 2008-2009 school year as follows (Ed. Law 2503, Commissioner's Regulations 172.5):

Bellport High School	Janice Kryl
Bellport Middle School	Matthew Kinigson

Petty Cash Funds

- Y. **RESOLVED**, that the Board hereby establishes Petty Cash Funds and designates respective custodians for each fund for the 2008-2009 school year, as follows:

Central Administration.	\$100.00	Raymond Walsh
Bellport High School	\$100.00	Nelson Briggs
Bellport Middle School.	\$100.00	Stanley Pelech
Frank P. Long School	\$100.00	Gary Dabrusky, Ed.D.
Brookhaven Elem. School	\$100.00	Lisa Greiner
Verne W. Critz School	\$100.00	Kathleen Munisteri
Kreamer Street School.	\$100.00	Sean Clark

Budget Transfers

- AA. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to approve budget transfers up to the amount of \$1,000 in accordance with Board Policy. An amount exceeding \$1,000 shall require

prior approval by the Board. All transfers must be included in the Treasurer's Monthly Report.

Bank Accounts

- BB. RESOLVED**, that the Board hereby designates the banks listed below as official depositories for the accounts of the South Country Central School District, Town of Brookhaven, New York, for the purpose of establishing all necessary commercial banking and investment accounts for all district funds, and that the same banks be authorized to recognize the signatures of the District Treasurer, Deputy District Treasurer and Vice President of the Board of Education (*only in the event of the absence or inability of the District Treasurer and the Deputy District Treasurer*) in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2008 to June 30, 2009:

- **Bank**
Bank of America
Capitol One
Chase Bank
Commerce Bank
HSBC

Official District Newspapers

- CC. RESOLVED**, that the Board hereby designates the *L. I. Advance*, *South Shore Press* and *Newsday* as the district's official newspapers (Ed. Law 2004).

Administrator/Faculty Attendance at Conferences

- DD. RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or designee to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2008-2009 budget appropriations and in accordance with Board policy (General Municipal Law 77-b).

Mileage Reimbursement

- EE. RESOLVED**, that the Board hereby establishes the mileage reimbursement rate at 58.5¢ per mile for the 2008-2009 school year (Ed. Law 2118).

(TAB #14)

8. ADJOURNMENT

APPENDIX "A"

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

OFFICER APPOINTMENT SALARIES

2007-2008

WHEREAS, in accordance with the provisions of the New York State Education Law, the Board of Education is required to appoint the following personnel:

THEREFORE BE IT RESOLVED, that the following be appointed in the manner specified below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
<u>Officers:</u>			
Judeth DeGree	District Clerk	\$60,175(all other provisions of her contract will stay in effect/yr. (based on a 40 hour work week)	7/1/08
Cristina Gennusa	District Clerk Pro -Term	\$28.75 per hour (based on a 40 hour work week)	7/1/08
Cheryl Selg	District Treasurer	\$19,000//yr	7/1/08 - 9/30/08

APPENDIX "B"

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

2008-2009 MEETING SCHEDULE

All Board of Education meetings will be held on the second and fourth **Wednesday** of each month. All Meetings are open to the public at **7:00 p.m.**

<u>MEETING DATE</u>	<u>PURPOSE</u>
July 1, 2008	Reorganization Meeting/Business Meeting
July 23, 2008	Business Meeting
August 13, 2008	Workshop
August 27, 2008	Business Meeting
September 10, 2008	Workshop
September 24, 2008	Business Meeting
October 8, 2008	Workshop
October 22, 2008	Business Meeting
November 5, 2008 [1 st Wednesday]	Business Meeting
November 19, 2008 [3 rd Wednesday]	Work Session
December 10, 2008*	Business Meeting
January 14, 2009	Workshop
January 28, 2009	Business Meeting
February 11, 2009	Workshop
February 25, 2009	Business Meeting
March 4, 2009	Budget Workshop
March 11, 2009	Workshop
March 25, 2009	Business Meeting
April 8, 2009	Workshop
April 22, 2009	Business Meeting
May 6, 2009 [1 st Wednesday]	BUDGET HEARING (<i>Bellport High School</i>)
May 13, 2009	Workshop
May 19, 2009	BUDGET VOTE (<i>Bellport High School</i>)
May 27, 2009	Business Meeting
June 3, 2009 [1 st Wednesday]	Workshop
June 17, 2009 [3 rd Wednesday]	Business Meeting

* ***Denotes only one meeting in the month***

Other special meeting dates may be scheduled as circumstances and needs warrant, especially from January through April as the budget is developed and discussed.

