

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
East Patchogue, New York**

**BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING**

**SOUTH HAVEN SCHOOL
2714 MONTAUK HIGHWAY
BROOKHAVEN, NY 11719**

Wednesday, JULY 1, 2009

A-G-E-N-D-A

The Board of Education has determined that the actions it will take with respect to all items appearing on the agenda are Type II actions under the SEQRA regulations, 6 NYCRR 617.5, which have no significant impact on the environment.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (6:00 p.m.)
The School Attorney will preside until election of the President of the Board of Education.
2. **NEWLY ELECTED TRUSTEES**
Lisa Di Santo Grossman and Robert Powell will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
3. **SUPERINTENDENT OF SCHOOLS**
Raymond Walsh, Superintendent of Schools will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
4. **ELECTION OF PRESIDENT FOR 2009-2010**
From this point, the School Board President will be _____.
The School Attorney will administer the Oath of Office.
5. **ELECTION OF VICE-PRESIDENT FOR 2009-2010**
From this point, the School Board Vice President will be _____.
The School Attorney will administer the Oath of Office.

The nominations were closed and the President, Vice-President and newly-elected board members were administered the oath of office by the school attorney.

_____, President
_____, Vice-President

6. **BOARD CONSENT ITEMS**

- A. **Appointments and Bonding of Officers:** The Board hereby makes the following officer appointments for the 2009-2010 school year and that the salaries for the officers are set in accordance with the budget appropriations indicated in Appendix A.

Officers

Nancy Poulos	District Clerk
Cristina Gennusa	District Clerk Pro-tem
Board President	Deputy District Treasurer

- B. **Appointment and Bonding of Officer:** The Board hereby makes the following officer appointment from July 1, 2009 through September 30, 2010 and that the salary be set in accordance with the budget appropriation indicated in Appendix A.

Officer

Christine Johnson	District Treasurer
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- C. **Administer Oath of Office.** As indicated in Ed. Law 2114 & 2503; Commissioner's Regulations 170.2.

Nancy Poulos	District Clerk
Cristina Gennusa	District Clerk Pro-Tem
Christine Johnson	District Treasurer
Board President	Deputy District Treasurer

- D. **Appointments**

Callaghan Nawrocki, LLP	Internal Auditor
Guercio & Guercio	General and Labor Counsel
Orrick, Herrington & Sutcliff	Bond Counsel
Munistat Services	Fiscal Advisor
Omni Group	Pension Plan Administrator
Fitzharris	Insurance Broker for Dental and Long-Term Disability Plan

J. J. Stanis	Insurance Broker for Employee Life Insurance and Flex Benefit Plan
Kinney & Associates	Administrator for Medicaid Reimbursement
NYSIR	Insurance Consultant for Commercial Automobile, Excess Catastrophe Insurance, School Board Liability, Commercial Boiler & Machinery, Commercial General Liability, Commercial Inland Marine and Commercial Property
Sectra School Aid Specialists	State Aid Claim Consultant
Timothy Cartwright	Asbestos Designee (AHERA) (Section 99-519 of Public Law)
Management Advisory Group of N.Y., Inc.	Special Education Stac Services
Michael Buzzeo	Health Care Consortium Representative
TBD	Purchasing Agent
Michael Buzzeo	Deputy Purchasing Agent
Raymond Walsh	Census Enumerator
Richard Kollar	Attendance Officer
Michael Buzzeo	Records Management Officer
Richard Kollar	Civil Rights/Title IX Compliance Officer
Ann Marie Morreale	Residency Officer
Election Inspectors	Lorraine Berwick, Joan Blum, Roseanna Giambrone, Lorraine Lengyel, Virginia Manitta, Dawn Moore, Merrill Richard Morgan, Allison Neumann, Mary Neumann,

Elise Pugliese, Stephen Retenski, Tina Marie Retenski, Katelin Retenski, Michael Risolo, Toni Risolo, Catherine Schmitt, Darlene Toelen, Rose Ventiere, Ann Vergona

Dr. Frank S. Segretto

School Physician

Ann Marie Morreale

Section 504 Compliance Officer

Kimberly Johnson

Homeless Liaison Officer

Ann Marie Morreale

CSE/SCSE/CPSE Chairperson

Jack Colombo

CSE/SCSE/CPSE Co-Chairperson

TBD

District-Wide Psychologist/Evaluator
CSE/SCSE/CPSE Co-Chairperson

Sub-Committee on Special Education Chairpersons
CSE/SCSE Psychologists and Evaluators

Ms. Elizabeth Eaton	Bellport High School
Mr. Richard Pardo	Bellport High School
Ms. Vicki Zseller	Bellport Middle School
Dr. Rachel LeRoux	Frank P. Long Intermediate School
Ms. Stacey Weber	Brookhaven Elementary School
Ms. Susan Smith-Alpert	Kreamer Street Elementary School
Dr. Emanuel Kostakos	Verne W. Critz Elementary School

CSE/SCSE Educational Evaluators

Teresa Vatalaro	Bellport High School/Bellport Middle School
Marilyn Andersen	Frank P. Long Intermediate School
Allison Schelin	Frank P. Long Intermediate School
Marian Gamm	Brookhaven Elementary School
Brenda Smith	Kreamer Street Elementary School
Lisa Morello	Verne W. Critz Elementary School

CPSE/CSE/SCSE District-Wide Educational Evaluator

Patricia Felice

Director of School Health Services

Dr. Frank S. Segreto

Medical Evaluators

The Cody Center, Stony Brook University

Parent Members

Beth Ann Carroll – CSE and CPSE
Anita Durney - CSE
Jean Geiger - CSE
Jayne Guercio – CSE
Yelissa Loizides - CPSE
Kariann Marziliano – CPSE
Deidre Miller – CSE
Maureen Piotti – CSE
Eileen Selts - CSE
Ellen Sullivan - CPSE

Surrogate Parent

Johanna Green

Others-CSE

Child's Special Education Teacher
Special Education Teacher/Evaluator
General Education Teacher
Related Service Providers (as per Board approval)

Others-CPSE

County of Suffolk Representative as selected by the Bureau of Services for Children with Disabilities for the CPSE
Child's Teacher
County of Suffolk Early Intervention Official
Evaluation Site Representative

E. *Nawrocki Smith, LLP*

Internal Auditor

RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Callaghan Nawrocki, LLP* to provide *Internal Auditor Services* to the district for a period commencing July 1, 2009 through June 30, 2010.
(Budget Code: A1320.443.00)

(TAB #1)

Guercio & Guercio

General Counsel

- F. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *General Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio* to provide general counsel representation to the district for a period commencing July 1, 2009 through June 30, 2010.
(Budget Code: A1420.441.00)

(TAB #2)

Guercio & Guercio

Labor Counsel

- G. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Labor Counsel Contract* between the Board of

(TAB #3)

Education of the South Country Central School District and *Guercio & Guercio* to provide labor counsel representation services to the district for a period commencing July 1, 2009 through June 30, 2010.
(Budget Code: A1420.441.00)

Orrick, Herrington & Sutcliff
Bond Counsel

- H. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Orrick, Herrington & Sutcliff* to provide bond counsel representation services to the district for a period commencing July 1, 2009 through June 30, 2010.
(Budget Code: A1310.400.00) **(TAB #4)**

Munistat Financial Services
Fiscal Advisor

- I. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Service and Fee Schedule* between the Board of Education of the South Country Central School District and *Munistat Financial Services* to provide *Fiscal Advisor and Secondary Market Disclosure Requirement Services* to the district for a period commencing July 1, 2009 through June 30, 2010. (Budget Code: A1310.400) **(TAB #5)**

Kinney & Associates
Public Health Insurance Management Services

- J. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to extend the *Agreement* between the Board of Education of the South Country Central School District and *Kinney & Associates* to provide Public Health Insurance Management Services in connection with Medicaid Reimbursements to the district for a period commencing July 1, 2009 through June 30, 2010 with an increase of 3%. (Budget Code: A2250.401.00) **(TAB #6)**

Management Advisory Group of N.Y., Inc.
Special Education Stac Services

- K. **RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education accepts to enter into a contract with the Management Advisory Group Special Services, Inc. to provide a consultant on site to confer with District personnel and file all school age public and private STAC forms for a period commencing on July 1, 2009 through June 30, 2010. (Budget Code: F2020.400,TS9) **(TAB #7)**

Board Policies, By-Laws, Rules, Regulations and Code of Ethics

- L. **RESOLVED**, that the Board hereby accepts and continues policies, by-laws, rules, regulations and code of ethics adopted by the previous Board of Education (Ed. Law 1709 & 2503).

Election Inspectors

- M. **RESOLVED**, that the Board hereby approves that the persons appointed as election inspectors be paid at an hourly rate of \$12.50 per hour for the 2009-2010 fiscal year. (Budget Code: A1060.449.00)

Payroll Certification

- N. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Business to certify payrolls (Commissioner's Regulations 170.2; Ed. Law 1720, 2523).

Surety Bonds

- O. **RESOLVED**, that the Board hereby authorizes the preparation of surety bonds for the School District Treasurer, Deputy District Treasurer, District Clerk, Deputy District Clerk, Claims Auditor and Internal Auditor in the amount of \$500,000.00 each.

Grant Application Designee

- P. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools as the person authorized to file applications for Education Consolidation & Improvement Act (ECIA) funds and other special federal or state funds, or grants in aid.

2009-2010 Proposed Board Meeting Schedule

- Q. **RESOLVED**, that the Board hereby approves the proposed schedule of regular monthly workshop and business meetings of the Board of Education for the 2009-2010 school year (Ed. Law 1708 and 2504) as indicated in Appendix B.

Petty Cash Funds

- R. **RESOLVED**, that the Board hereby establishes Petty Cash Funds and designates respective custodians for each fund for the 2009-2010 school year, as follows:

Central Administration.	\$100.00	Raymond Walsh
Bellport High School	\$100.00	Nelson Briggs
Bellport Middle School.	\$100.00	Stanley Pelech
Frank P. Long School	\$100.00	Gary Dabrusky, Ed.D.
Brookhaven Elem. School	\$100.00	Lisa Greiner
Verne W. Critz School	\$100.00	Kathleen Munisteri
Kreamer Street School.	\$100.00	Sean Clark

Budget Transfers

- S. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to approve budget transfers up to the amount of \$5,000 in accordance with Board Policy. An amount exceeding \$5,000 shall require prior approval by the Board. All transfers must be included in the Treasurer's Monthly Report.

Bank Accounts

- T. **RESOLVED**, that the Board hereby designates the banks listed below as official depositories for the accounts of the South Country Central School District, Town of Brookhaven, New York, for the purpose of establishing all necessary commercial banking and investment accounts for all district funds, and that the same banks be authorized to recognize the signatures of the District Treasurer, Deputy District Treasurer and Vice President of the Board of Education (*only in the event of the absence or inability of the District Treasurer and the Deputy District Treasurer*) in the payment of

funds or the transaction of business of said school district accounts for the fiscal year July 1, 2009 to June 30, 2010:

- **Bank**
Bank of America
Capital One
Chase Bank
Flushing Commercial bank
HSBC
TD Bank

Official District Newspapers

- U. **RESOLVED**, that the Board hereby designates the *L. I. Advance*, and *South Shore Press* as the district's official newspapers (Ed. Law 2004).

Administrator/Faculty Attendance at Conferences

- V. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or designee to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2009-2010 budget appropriations and in accordance with Board policy (General Municipal Law 77-b).

Mileage Reimbursement

- W. **RESOLVED**, that the Board hereby establishes the mileage reimbursement rate at 55¢ per mile for the 2009-2010 school year (Ed. Law 2118).

(TAB #8)

8. **ADJOURNMENT**

APPENDIX "A"

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

OFFICER APPOINTMENT SALARIES

2009-2010

WHEREAS, in accordance with the provisions of the New York State Education Law, the Board of Education is required to appoint the following personnel:

THEREFORE BE IT RESOLVED, that the following be appointed in the manner specified below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
<u>Officers:</u>			
Nancy Poulos	District Clerk	\$32,000/yr	7/1/09
Cristina Gennusa	District Clerk Pro -Term	\$27.33 per hour (based on a 40 hour work week)	7/1/09
Christine Johnson	District Treasurer	\$35,000/yr	7/1/09 - 6/30/10

APPENDIX "B"

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

2009-2010 MEETING SCHEDULE

All Board of Education meetings will be held on the first and third **Wednesday** of each month. All Meetings are open to the public at **7:00 p.m.**

<u>MEETING DATE</u>	<u>PURPOSE</u>
July 1, 2009	Reorganization Meeting/Business Meeting
July 15, 2009	Business Meeting
August 5, 2009	Workshop
August 19, 2009	Business Meeting
September 2, 2009	Workshop
September 16, 2009	Business Meeting
October 7, 2009	Workshop
October 21, 2009	Business Meeting
November 4, 2009	Workshop
November 18, 2009	Business Meeting
December 2, 2009	Workshop Meeting
December 16, 2009	Business Meeting
January 6, 2010	Workshop
January 20, 2010	Business Meeting
February 3, 2010	Workshop
February 10, 2010 [2 nd Wednesday]	Budget Workshop
February 24, 2010 [4 th Wednesday]	Business Meeting
March 3, 2010	Budget Workshop
March 10, 2010 [2 nd Wednesday]	Workshop
March 24, 2010 [4 th Wednesday]	Business Meeting
April 7, 2010	Workshop
April 21, 2010	Business Meeting
May 5, 2010	BUDGET HEARING (<i>Bellport High School</i>)
May 12, 2010 [2 nd Wednesday]	Workshop
May 18, 2010	BUDGET VOTE (<i>Bellport Middle School</i>)
May 26, 2010 [4 th Wednesday]	Business Meeting
June 2, 2010	Workshop
June 16, 2010	Business Meeting

Other special meeting dates may be scheduled as circumstances and needs warrant, especially from January through April as the budget is developed and discussed.

