

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT  
189 No. Dunton Avenue, East Patchogue, New York 11772  
MINUTES

**1. CALL TO ORDER (7:00 p.m.)**

School Attorney, Douglas Spencer called the Reorganization Meeting of the Board of Education to order at 7:00 p.m. The meeting took place at the South Haven School, Montauk Hwy, Brookhaven, NY.

Call to Order

**Board of Education Members Present:**

Michelle Cavaleri	Marian McKenna
Victor Correa	Julio Morales
Owen Durney	Rob Powell
Lisa Di Santo Grossman	Barbara Schatzman
Kevin Kirk	

Roll Call

**Others Present:** Superintendent of Schools, Joseph L. Cipp Jr., Asst Superintendent for HR, Nelson Briggs, Interim Asst Superintendent for Business, Alan Phillips, Asst Superintendent of Educational Support Services, Stanley Pelech, Director of Student Support Services, Jack Colombo, BMS Principal Brian Ginty, School Attorney Douglas Spencer, BTA President Spencer Stickley, CSEA President Peter Maddalone, other guests and members of the community.

**2. PLEDGE OF ALLEGIANCE**

Attorney Douglas Spencer leads all present in the Pledge of Allegiance.

Pledge

**3. OATH OF OFFICE**

School Attorney Douglas Spencer administers the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) to newly elected Trustees, Owen Durney, Marian McKenna and Julio Morales, and Superintendent of Schools, Joseph L. Cipp, Jr.

Oath of Office

**4. ELECTION OF BOARD PRESIDENT 2010-2011**

Trustee Kirk nominated Trustee Victor Correa for President, seconded by Trustee Durney. With Trustees Grossman and Powell *voting nay*, and Trustee Correa *abstaining*, the nomination was approved by a majority vote, and Victor Correa is elected Board of Education President for the 2010 – 2011 school year.

Election of Board President

**OATH OF OFFICE**

School Attorney Douglas Spencer administered the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) to Victor Correa, who will serve as Board of Education President for the 2010-2011 school year.

Oath of Office

**5. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT 2010-2011**

Trustee McKenna nominates Trustee Kevin Kirk for Vice President, seconded by Trustee Cavaleri. With Trustees Grossman and Powell *voting nay*, and Trustee Morales *abstaining*, the nomination was approved by a majority vote, and Kevin Kirk is elected Board of Education Vice President for the 2010 – 2011 school year.

Election of Vice President

**OATH OF OFFICE**

School Attorney Douglas Spencer administered the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) to Kevin Kirk, who will serve as Board of Education Vice President for the 2010-2011 school year.

Oath of Office

6. BOARD CONSENT ITEMS

An omnibus motion (Kirk / Schatzman) to approve the following board consent items # A through D:

Omnibus Motion to Approve Items #A-D

- A. Appointments and Bonding of Officers:** The Board hereby makes the following officer appointments for the 2010-2011 school year and that the salaries for the officers are set in accordance with the budget appropriations indicated in Appendix A.
- Officers**
- |                  |                           |
|------------------|---------------------------|
| Nancy Poulos     | District Clerk            |
| Sara Cioffaletti | District Clerk Pro-tem    |
| Stanley Pelech   | Deputy District Treasurer |
- B. Appointment and Bonding of Officer:** The Board hereby makes the following officer appointment from July 1, 2010 through June 30, 2011 and that the salary be set in accordance with the budget appropriation indicated in Appendix A.
- Officer**
- |                   |                    |
|-------------------|--------------------|
| Christine Johnson | District Treasurer |
|-------------------|--------------------|
- C. Administer Oath of Office.** As indicated in Ed. Law 2114 & 2503; Commissioner's Regulations 170.2.
- |                   |                           |
|-------------------|---------------------------|
| Nancy Poulos      | District Clerk            |
| Sara Cioffaletti  | District Clerk Pro-Tem    |
| Christine Johnson | District Treasurer        |
| Stanley Pelech    | Deputy District Treasurer |
- D. Appointments**
- |   |   |
|---|---|
| Callaghan Nawrocki, LLP                 | Internal Auditor  |
| Guercio & Guercio                       | General and Labor Counsel   |
| Orrick, Herrington & Sutcliffe          | Bond Counsel  |
| Munistat Services                       | Fiscal Advisor  |
| Omni Group                              | Pension Plan Administrator  |
| Fitzharris                              | Insurance Broker for Dental & Long-Term Disability Plan   |
| J. J. Stanis                            | Insurance Broker for Employee Life Insurance and Flex Benefit Plan  |
| Kinney Management Services, LLC         | Administrator for Medicaid Reimbursement  |
| NYSIR                                   | Insurance Consultant for Commercial Automobile, Excess Catastrophe Insurance, School Board Liability, Commercial Boiler & Machinery, Commercial General Liability, Commercial Inland Marine and Commercial Property |
| School Aid Specialists                  | State Aid Claim Consultant  |
| Tom Brienza                             | Asbestos Designee (AHERA) (Section 99-519 of Public Law)  |
| Management Advisory Group of N.Y., Inc. | Special Education STAC Services   |
| Cullen & Danowski, LLP                  | External Auditors   |

Booksmart Accounting  
Whitsons Culinary Group  
Alan Phillips

Joseph L. Cipp, Jr.  
Alan Phillips  
Joseph L. Cipp, Jr.  
Nelson Briggs  
Alan Phillips  
Nelson Briggs  
Jack Colombo  
Chief Election Inspector  
Election Inspectors

Dr. Frank S. Segretto  
Jack Colombo  
Kimberly Williams  
Jack Colombo  
Theresa McGuire  
Dr. Naomi Mann

Accounting Consulting Services  
Food Services  
Suffolk School Employee Health Plan  
Management Trustee  
Purchasing Agent  
Deputy Purchasing Agent  
Census Enumerator  
Attendance Officer  
Records Management Officer  
Civil Rights/Title IX Compliance Officer  
Residency Officer  
Alison Neumann  
Lorraine Berwick, Joan Blum, Patricia  
Bragoli, Mary Dunbar, Lorraine Lengyel,  
Kathy Leone, Virginia Manitta,  
Dawn Moore, Mary Neumann,  
Elsie Pugliese, Stephen Retenski,  
Tina Marie Retenski, Michael Risolo,  
Toni Risolo, Rose Ventiere, Ann Vergona  
School Physician  
Section 504 Compliance Officer  
Homeless Liaison Officer  
CSE/SCSE/CPSE Chairperson  
CSE/SCSE/CPSE Co-Chairperson  
District-Wide Psychologist/Evaluator  
CSE/SCSE/CPSE Co-Chairperson

**Sub-Committee on Special Education Chairpersons**

CSE/SCSE Psychologists and Evaluators

Ms. Elizabeth Eaton	Bellport High School
TBD	Bellport High School
Ms. Vicki Zseller	Bellport Middle School
Dr. Rachel LeRoux	Frank P. Long Intermediate School
Ms. Stacey Weber	Brookhaven Elementary School
Ms. Susan Smith-Alpert	Kreamer Street Elementary School
Dr. Emanuel Kostakos	Verne W. Critz Elementary School
Mr. Richard Pardo	South Haven School

CSE/SCSE Educational Evaluators

Teresa Vatalaro	Bellport High School/Bellport Middle School
Marilyn Andersen	Frank P. Long Intermediate School
Allison Schelin	Frank P. Long Intermediate School
Marian Gamm	Brookhaven Elementary School
Brenda Smith	Verne W. Critz Elementary School
Lisa Morello	Kreamer Street Elementary School

CPSE/CSE/SCSE District-Wide Educational Evaluator

Patricia Felice

Director of School Health Services

Dr. Frank S. Segreto

Medical Evaluators

The Cody Center, Stony Brook University

Parent Members

- Beth Ann Carroll – CSE and CPSE
- Anita Durney - CSE
- Jean Geiger - CSE
- Jayne Guercio – CSE
- Melissa Loizides - CPSE
- Kariann Marziliano – CPSE
- Deidre Miller – CSE
- Maureen Piotti – CSE
- Eileen Selts - CSE
- Ellen Sullivan - CPSE

Surrogate Parent

Johanna Green

Others-CSE

- Child’s Special Education Teacher
- Special Education Teacher/Evaluator
- General Education Teacher
- Related Service Providers (as per Board approval)

Others-CPSE

- County of Suffolk Representative as selected by the Bureau of Services for Children with Disabilities for the CPSE
- Child’s Teacher
- County of Suffolk Early Intervention Official
- Evaluation Site Representative

**VOTE:** *Motion carries unanimously. 9-Yes, 0-No.*

**An omnibus motion (Kirk / Schatzman) to approve the following board consent items # E through AA, excluding Item Y:**

**Omnibus Motion to Approve Items # E through AA, excluding item Y**

**E. *Nawrocki Smith LLP***  
**Internal Auditor**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Nawrocki Smith LLP* to provide *Internal Auditor Services* to the district for the 2010-2011, 2011-2012 and 2012-2012 school years. (Budget Code: A1320.443.00)

***Guercio & Guercio***

**General Counsel**

**F. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *General Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio, LLP* to provide general counsel representation to the district for a period commencing July 1, 2010 through June 30, 2011.

***Guercio & Guercio***

**Labor Counsel**

**G. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Labor Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio* to provide labor counsel representation services to the district for a period commencing July 1, 2010 through June 30, 2011.

*Orrick, Herrington & Sutcliff*

**Bond Counsel**

- H. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Orrick, Herrington & Sutcliffe, LLP* to provide *bond counsel representation services* to the district for a period commencing July 1, 2010 through June 30, 2011.

*Munistat Financial Services*

**Fiscal Advisor**

- I. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *Munistat Services, Inc.* to provide *Financial Advisory Services* to the district for the 2010-2011 fiscal year.

- J. **The Omni Group**

**Pension Plan Administrator**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *The Omni Group* to provide *403(b) third party administration services* to the district for the 2010-2011 academic year.

- K. **Cullen & Danowski, LLP**

**External Auditor**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *Cullen & Danowski, LLP* to provide *External Auditor Services* to the district for the year ended June 30, 2011

- L. **School Aid Specialists, LLC**

**State Aid Review**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *School Aid Specialists, LLC* to provide *state aid review services* to the district for the 2010/2011 school year.

- M. **Booksmart Accounting**

**Accounting Consultant Services**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *Booksmart Accounting* to provide *accounting consultant services* to the district for the 2010/2011 fiscal year.

- N. **Whitsons Culinary Group**

**Food Services**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *Whitsons Culinary Group* to provide *food services* to the district for the 2010/2011 school year.

- O. **Educational Data Services, Inc.**

**Cooperative Bidding Provider**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an agreement between the Board of Education of the South Country Central School District and *Educational Data Services, Inc* to provide *cooperative bidding for consumable school supplies for the 2010-2011 school year.*

**P. Kinney Management Services, LLC**

**Public Health Insurance Management Services**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to extend the *Agreement* between the Board of Education of the South Country Central School District and *Kinney Management Services, LLC* to provide Public Health Insurance Management Services in connection with Medicaid Reimbursements to the district for a period commencing July 1, 2010 through June 30, 2011 with an increase of 3%.

**Q. Board Policies, By-Laws, Rules, Regulations and Code of Ethics**

**RESOLVED**, that the Board hereby accepts and continues policies, by-laws, rules, regulations and code of ethics adopted by the previous Board of Education (Ed. Law 1709 & 2503).

**R. Election Inspectors**

**RESOLVED**, that the Board hereby approves that the person appointed as chief election inspector be paid at an hourly rate of \$14.50 per hour and the persons appointed as election inspectors be paid at \$12.50 for the 2010-2011 fiscal year.

**S. Payroll Certification**

**RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Business to certify payrolls (Commissioner's Regulations 170.2; Ed. Law 1720, 2523).

**T. Surety Bonds**

**RESOLVED**, that the Board hereby authorizes the preparation of surety bonds for the School District Treasurer, Deputy District Treasurer, District Clerk, Deputy District Clerk, Claims Auditor and Internal Auditor in the amount of \$500,000.00 each.

**U. Grant Application Designee**

**RESOLVED**, that the Board hereby authorizes the Superintendent of Schools as the person authorized to file applications for Education Consolidation & Improvement Act (ECIA) funds and other special federal or state funds, or grants in aid.

**V. Petty Cash Funds**

**RESOLVED**, that the Board hereby establishes Petty Cash Funds and designates respective custodians for each fund for the 2010-2011 school year, as follows:

Central Administration. . . . .	\$100.00	Joseph L. Cipp, Jr.
Bellport High School . . . . .	\$100.00	TBA
Bellport Middle School. . . . .	\$100.00	Brian Ginty
Frank P. Long School . . . . .	\$100.00	Stefanie Greco-Rucinski.
Brookhaven Elem. School . . . . .	\$100.00	TBA
Verne W. Critz School . . . . .	\$100.00	Kathleen Munisteri
Kreamer Street School. . . . .	\$100.00	Sean Clark

**W. Budget Transfers**

**RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to approve budget transfers up to the amount of \$5,000 in accordance with Board Policy. An amount exceeding \$5,000 shall require prior approval by the Board. All transfers must be included in the Treasurer's Monthly Report.

**X. Bank Accounts**

**RESOLVED**, that the Board hereby designates the banks listed below as official depositories for the accounts of the South Country Central School District, Town of Brookhaven, New York, for the purpose of establishing all necessary commercial banking and investment accounts for all district funds, and that the same banks be authorized to recognize the signatures of the District Treasurer, Deputy District Treasurer and Vice President of the Board of Education (*only in the event of the absence or inability of the District Treasurer and the Deputy District Treasurer*) in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2010 to June 30, 2011:

- **Bank**  
Bank of America  
Capital One  
Chase Bank  
Flushing Commercial bank  
HSBC  
TD Bank

**Z. Administrator/Faculty Attendance at Conferences**

**RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or designee to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2010-2011 budget appropriations and in accordance with Board policy (General Municipal Law 77-b).

**AA. Mileage Reimbursement**

**RESOLVED**, that the Board hereby establishes the mileage reimbursement rate at 55¢ per mile for the 2010-2011 school year (Ed. Law 2118).

**VOTE:** *Motion carries unanimously.* 9-Yes, 0-No.

**Official District Newspapers**

**Y. A motion (Grossman / Powell) to amend Board Consent Item Y, Official District Newspapers, separating as Item# YA and YB:**

**Amend Item Y –  
Official  
Newspapers**

**VOTE:** *Motion carries unanimously.* 9-Yes, 0-No.

**A motion (Kirk / Schatzman) to approve Board Consent Item YA:**

**YA: RESOLVED**, that the Board hereby designates the *Long Island Advance* as the district's official newspaper (Ed. Law 2004).

**Approve  
LI Advance as  
Official Newspaper**

**VOTE:** *Motion carries unanimously.* 9-Yes, 0-No

**A motion (Kirk / Cavaleri ) to approve Board Consent Item YB:**

**YB: RESOLVED**, that the Board hereby designates the *South Shore Press* as the district's official newspaper (Ed. Law 2004).

**Approve  
SS Press as  
Official Newspaper**

**VOTE:** *Motion carries.* 6-Yes, 3-No (Grossman, Morales, Schatzman).

**A motion (Kirk / McKenna ) to adjourn (7:15 pm).**

**Adjourn Meeting**

**VOTE:** *Motion carries unanimously.* 9-Yes, 0-No

Respectfully submitted by,

*Nancy Poulos,*

District Clerk,

Attachments