

REORGANIZATION MEETING PAGE 001 JULY 6, 2011

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT  
189 No. Dunton Avenue, East Patchogue, New York 11772  
MINUTES

**1. CALL TO ORDER (7:10 p.m.)**

Call to Order

School Attorney, Christopher Guercio called the Annual Reorganization Meeting of the Board of Education to order at 7:10 p.m. The meeting took place at the South Haven School, Montauk Hwy, Brookhaven, NY.

**Board of Education Members Present:**

Victor Correa	Marian McKenna
Owen Durney	Jeannette Mistler
Lisa Di Santo Grossman	Julio Morales
Kevin Kirk	Rob Powell
	Barbara Schatzman

Roll Call

**Others Present:** Superintendent of Schools, Joseph L. Cipp Jr., Asst Superintendent for HR, Nelson Briggs, Asst Superintendent for Curriculum, Instruction and Technology, Linda Rozzi, Asst Superintendent for Business, Alan Phillips, Building Services Administrator, Gregory C. Miglino, Jr., Director of Student Support Services, Jack Colombo, Assistant Director Theresa McGuire, Principals Bernie Soete, Brian Ginty, Stefanie Rucinski, Travis Davey, BTA President Wayne White, other guests and members of the community.

The audience observed a moment of silence in honor of student Jennifer Mejia. School Social Worker, Maribel Bell, spoke on behalf of the Mejia family, who thanked the Board and community for their overwhelming support and generosity. Board members were presented with T-shirts in Jennifer's memory.

Pledge

**PLEDGE OF ALLEGIANCE**

School Attorney Christopher Guercio leads all present in the Pledge of Allegiance.

**2. OATH OF OFFICE – NEWLY ELECTED TRUSTEE**

Oath of Office  
Trustee Mistler

School Attorney Christopher Guercio administered the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) to newly elected Trustee, Jeannette Mistler.

**3. OATH OF OFFICE - SUPERINTENDENT**

Oath of Office  
Supt Cipp

School Attorney Christopher Guercio administered the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) Superintendent of Schools, Joseph L. Cipp, Jr. ,

**4. ELECTION OF BOARD PRESIDENT 2011-2012**

Trustee Correa  
Elected Board  
President

Trustee Marian McKenna nominated Trustee Victor Correa for President, seconded by Trustee Kevin Kirk. With Trustees Grossman, Mistler and Powell *voting nay*, the nomination was approved by a majority vote, and Victor Correa is elected Board of Education President for the 2011-2012 school year.

**OATH OF OFFICE – BOARD PRESIDENT**

Oath of Office  
Board President  
Correa

School Attorney Christopher Guercio administered the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) to Victor Correa, who will serve as Board of Education President for the 2011-2012 school year.

**5. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT 2010-2011**

Trustee Kirk  
Elected Board  
Vice President

Trustee Schatzman nominated Trustee Kevin Kirk for Vice President, seconded by Trustee McKenna. With Trustees Grossman, Mistler and Powell *voting nay*, the nomination was approved by a majority vote, and Kevin Kirk is elected Board of Education Vice President for the 2011 – 2012 school year.

**OATH OF OFFICE – BOARD VICE PRESIDENT**

School Attorney Christopher Guercio administered the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) to Kevin Kirk, who will serve as Board of Education Vice President for the 2011-2012 school year.

Oath of Office  
Board Vice  
President Kirk

At this point, Board President Correa presided over the meeting.

**6. BOARD CONSENT ITEMS**

An omnibus motion (Durney / Morales ) to approve the following board consent items # A through U, with the exception of Items G, S, P, V, X & Z, which will be voted on separately:

Omnibus Motion to  
Approve Items  
#A-U; excluding  
G,S,P,V,X & Z to be  
voted on  
separately.

A. **Appointments and Bonding of Officers:** The Board hereby makes the following officer appointments for the 2011-2012 school year and that the salaries for the officers are set in accordance with the budget appropriations indicated in Appendix A.

**Officers**

Nancy Poulos	District Clerk
Sara Cioffaletti	District Clerk Pro-tem
Christine Johnson	District Treasurer
Linda Rozzi & Nelson Briggs	Deputy District Treasurers

Officer  
Appointments

C. **Appointments**

Nawrocki Smith LLP	Internal Auditor
Guercio & Guercio	General and Labor Counsel
Denise Longobardi	Claims Auditor
Orrick, Herrington & Sutcliffe	Bond Counsel
Munistat Services	Fiscal Advisor
Omni Group	Pension Plan Administrator
Fitzharris	Insurance Broker for Dental & Long-Term Disability Plan
J. J. Stanis	Insurance Broker for Employee Life Insurance and Flex Benefit Plan
NYSIR	Insurance Consultant for Commercial Automobile, Excess Catastrophe Insurance, School Board Liability, Commercial Boiler & Machinery, Commercial General Liability, Commercial Inland Marine and Commercial Property
School Aid Specialists	State Aid Claim Consultant
Gregory C. Miglino, Jr.	Asbestos Designee (AHERA) (Section 99-519 of Public Law)
Management Advisory Group of N.Y., Inc.	Special Education STAC Services
Cullen & Danowski, LLP	External Auditors
Booksmart Accounting	Accounting Consulting Services
Whitsons Culinary Group	Food Services
Alan Phillips	Suffolk School Employee Health Plan Management Trustee
Brian Phillips	Purchasing Agent
Charles Delargy	Deputy Purchasing Agent
Joseph L. Cipp, Jr.	Census Enumerator
Nelson Briggs	Attendance Officer
Alan Phillips	Records Management Officer

Appointments

Nelson Briggs  
Jack Colombo  
Chief Election Inspector

Civil Rights/Title IX Compliance Officer  
Residency Officer  
Alison Neumann

Election Inspectors

Joan Blum	Patricia Bragoli,	Lorrie Colichio
Mary Dunbar	Kathy Leone	Virginia Manitta
Dawn Moore	Mary Neumann	Elsie Pugliese
Tina Retenski	Michael Risolo	Toni Risolo
Judy Rivera	Rose Ventiere	Ann Vergona
Jimmie Webb		

Dr. Frank S. Segretto  
Jack Colombo  
Theresa McGuire  
Jack Colombo  
Theresa McGuire  
Lorrie Barry

School Physician  
Section 504 Compliance Office  
Homeless Liaison Officer  
CSE/SCSE/CPSE Chairperson  
CSE/SCSE/CPSE Co-Chairperson  
District-Wide Psychologist/Evaluator  
CSE/SCSE/CPSE Co-Chairperson

Sub-Committee on Special Education Chairpersons

CSE/SCSE Psychologists and Evaluators

Ms. Elizabeth Eaton	Bellport High School
Dr. Naomi Mann	Bellport High School
Ms. Vicki Zsellar	Bellport Middle School
Dr. Rachel LeRoux	Frank P. Long Intermediate School
Ms. Stacey Weber	Brookhaven Elementary School
Ms. Susan Smith-Alpert	Kreamer Street Elementary School
Dr. Emanuel Kostakos	Verne W. Critz Elementary School
Mr. Richard Pardo	South Haven School

CSE/SCSE Educational Evaluators

Teresa Vatararo	Bellport High School/Bellport Middle School
Marilyn Andersen	Frank P. Long Intermediate School
Allison Schelin	Frank P. Long Intermediate School
Marian Gamm	Brookhaven Elementary School
Brenda Smith	Kreamer Street Elementary School
Lisa Morello	Verne W. Critz Elementary School

CPSE/CSE/SCSE District-Wide Educational Evaluator

Patricia Felice

Director of School Health Services

Dr. Frank S. Segreto

Medical Evaluators

The Cody Center, Stony Brook University

Parent Members

Beth Ann Carroll – CSE and CPSE	Helen Siford- CSE
Sarah Colon- CSE	Ellen Sullivan- CPSE
Anita Durney - CSE	Dr. Karen Wagner- CPSE
Melissa Loizides – CSE	Jennifer Wilson- CPSE
Sara Mignola- CSE	Dina Zemach- CPSE
Deidre Miller – CSE	Surrogate Parent
Eileen Selts – CSE	Johanna Green

Others-CSE

Child's Special Education Teacher  
Special Education Teacher/Evaluator  
General Education Teacher  
Related Service Providers (as per Board approval)

Others-CPSE

County of Suffolk Representative as selected by the Bureau of Services for Children with Disabilities for the CPSE  
Child's Teacher  
County of Suffolk Early Intervention Official  
Evaluation Site Representative

**Nawrocki Smith LLP - Internal Auditor**

**Nawrocki Smith  
Internal Auditor**

**D. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an Engagement Letter between the Board of Education of the South Country Central School District and Nawrocki Smith LLP to provide Internal Auditor Services to the district for the fiscal year ending June 30, 2012, June 30, 2013 and June 30, 2014.

**Guercio & Guercio - General Counsel**

**Guercio & Guercio  
General Counsel**

**E. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a General Counsel Contract between the Board of Education of the South Country Central School District and Guercio & Guercio, LLP to provide general counsel representation to the district for a period commencing July 1, 2011 through June 30, 2012.

**Guercio & Guercio - Labor Counsel**

**Guercio & Guercio  
Labor Counsel**

**F. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Labor Counsel Contract between the Board of Education of the South Country Central School District and Guercio & Guercio to provide labor counsel representation services to the district for a period commencing July 1, 2011 through June 30, 2012.

**Orrick, Herrington & Sutcliff - Bond Counsel**

**Orrick, Herrington  
Sutcliff  
Bond Counsel**

**H. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Bond Counsel Agreement between the Board of Education of the South Country Central School District and Orrick, Herrington & Sutcliffe, LLP to provide bond counsel representation services to the district for a period commencing July 1, 2011 through June 30, 2012.

**Munistat Financial Services - Fiscal Advisor**

**Munistat Financial  
Services  
Fiscal Adviser**

**I. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and Munistat Services, Inc. to provide Financial Advisory Services to the district for the 2011-2012 fiscal year.

**The Omni Group - Pension Plan Administrator**

**Omni Group  
Pension Plan  
Administrator**

**J. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and The Omni Group to provide 403(b) third party administration services to the district for the 2011-2012 academic year.

**Cullen & Danowski, LLP - External Auditor**

**Cullen Danowski  
External Auditor**

**K. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and Cullen & Danowski, LLP to provide External Auditor Services to the district for the year ended June 30, 2012.

**School Aid Specialists, - LLC State Aid Review**

School Aid Specialists  
State Aid Review

L. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and School Aid Specialists, LLC to provide state aid review services to the district for the 2011-2012 school year.

**Booksmart Accounting - Accounting Consultant Services**

Booksmart Accounting  
Accounting Consultant Services

M. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an Engagement Letter between the Board of Education of the South Country Central School District and Booksmart Accounting to provide accounting consultant services to the district for the 2011-2012 fiscal year.

**Whitsons Culinary Group - Food Services**

Whitsons Culinary Group  
Food Services

N. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and Whitsons Culinary Group to provide food services to the district for the 2011-2012 school year. (Third year of a five year contract.)

**Management and Advisory Group Special Services Inc.- Special Education STAC Services**

Management Advisory Grp  
Special Services  
Special Ed STAC

O. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and Management and Advisory Group Special Services, Inc. to provide consultant services to the District for special education STAC forms for a period commencing July 1, 2011 through June 30, 2012.

**Election Inspectors**

Election Inspectors

Q. **RESOLVED**, that the Board hereby approves that the person appointed as chief election inspector be paid at an hourly rate of \$14.50 per hour and the persons appointed as election inspectors be paid at \$12.50 for the 2011-2012 fiscal year.

**Payroll Certification**

Payroll Certification

R. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Business to certify payrolls (Commissioner's Regulations 170.2; Ed. Law 1720, 2523).

**Grant Application Designee**

Grant Application Designee

T. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools as the person authorized to file applications for Education Consolidation & Improvement Act (ECIA) funds and other special federal or state funds, or grants in aid.

**Petty Cash Funds**

Petty Cash Funds

U. **RESOLVED**, that the Board hereby establishes Petty Cash Funds and designates respective custodians for each fund for the 2011-2012 school year, as follows:

Central Administration . . . . .	\$100.00	Joseph L. Cipp, Jr.
Bellport High School . . . . .	\$100.00	Bernie Soete
Bellport Middle School. . . . .	\$100.00	Brian Ginty
Frank P. Long School . . . . .	\$100.00	Stefanie Greco-Rucinski.
Brookhaven Elem. School . . . . .	\$100.00	Travis Davey
Verne W. Critz School . . . . .	\$100.00	Kathleen Munisteri
Kreamer Street School. . . . .	\$100.00	Sean Clark

**Bank Accounts**

Bank Accounts

W. **RESOLVED**, that the Board hereby designates the banks listed below as official depositories for the accounts of the South Country Central School District, Town of Brookhaven, New York, for the purpose of establishing all necessary commercial banking and investment accounts for all district funds, and that the same banks be authorized to recognize the signatures of the District Treasurer,

Deputy District Treasurer and Vice President of the Board of Education (*only in the event of the absence or inability of the District Treasurer and the Deputy District Treasurer*) in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2011 to June 30, 2012:

- BANK
- Bank of America
- Capital One
- Chase Bank
- Flushing Commercial bank
- HSBC
- TD Bank

**Administrator/Faculty Attendance at Conferences**

**Y. RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or designee to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2011-2012 budget appropriations and in accordance with Board policy (General Municipal Law 77-b).

**Administrator /  
Faculty  
Attendance  
Conferences**

**VOTE:** *Motion carries unanimously.* 9-Yes, 0-No.

**A motion (Kirk / Durney ) to approve the following:**

**Denise Longobardi- Claims Auditor**

**G. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a consultant Services Contract between the Board of Education of the South Country Central School District and Denise Longobardi to provide internal claims auditing services to the district for a period commencing July 1, 2011 through June 30, 2012.

**Denise  
Longobardi  
Claims Auditor**

**VOTE:** *Motion carries unanimously.* 9-Yes, 0-No.

Trustee Grossman left the room at 7:33 pm

**A motion (Kirk / Durney ) to approve the following:**

**Board Policies, By-Laws, Rules, Regulations and Code of Ethics**

**P. RESOLVED**, that the Board hereby accepts and continues policies, by-laws, rules, regulations and code of ethics adopted by the previous Board of Education (Ed. Law 1709 & 2503).

**Board Policies,  
By-Laws,  
Regulations &  
Code of Ethics**

**VOTE:** *Motion carries.* 6-Yes, 1-No (McKenna), 1-Abstain (Mistler), Absent (Grossman).

Trustee Grossman returned at 7:36 pm.

**A motion (Durney / Schatzman ) to approve the following:**

**Surety Bonds**

**S. RESOLVED**, that the Board hereby authorizes the preparation of surety bonds for the School District Treasurer, Deputy District Treasurer, District Clerk, Deputy District Clerk, Claims Auditor and Internal Auditor in the amount of \$500,000.00 each.

**Surety Bonds**

**VOTE:** *Motion carries.* 8-Yes, 0-No, 1-Abstain (Mistler).

**A motion (Kirk / Durney ) to approve the following:**

**Budget Transfers**

**V. RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to approve budget transfers up to the amount of \$5,000 in accordance with Board Policy. An amount exceeding \$5,000 shall require prior approval by the Board. All transfers must be included in the Treasurer's Monthly Report.

**Budget  
Transfers**

**VOTE:** *Motion carries unanimously.* 9-Yes, 0-No.

Official District Newspapers (Board Consent Agenda X was amended to vote separately on newspapers).

A motion (Durney / Shatzman ) to approve the following:

X-A. **RESOLVED**, that the Board hereby designates the Long Island Advance as the District's official newspaper. (Ed. Law 2004).

VOTE: Motion carries unanimously . 9-Yes, 0-No.

A motion (Kirk / Durney ) to approve the following:

X-B. **RESOLVED**, that the Board hereby designates the South Shore Press as the District's official newspaper. (Ed. Law 2004).

VOTE: Motion is **DEFEATED**. 4-Yes, 5-No (Grossman, Morales, Mistler, Powell, Schatzman).

A motion (Schatzman / Durney ) to approve the following:

Mileage Reimbursement

Z. **RESOLVED**, that the Board hereby establishes the mileage reimbursement rate at 55.5¢ per mile for the 2011-2012 school year (Ed. Law 2118).

VOTE: Motion carries unanimously . 9-Yes, 0-No.

**OATH OF OFFICE**

School Attorney Christopher Guercio administered the Oath of Faithful Performance of Office (Sections 10, 30, NY State Constitution Article 13-1) to the following Board Officers:

- |                             |                           |
|-----------------------------|---------------------------|
| Nancy Poulos                | District Clerk            |
| Sara Cioffaletti            | District Clerk Pro-tem    |
| Christine Johnson           | District Treasurer        |
| Linda Rozzi & Nelson Briggs | Deputy District Treasurer |

A motion (Schatzman Kirk ) to adjourn at 7:50 pm.

VOTE: Motion carries unanimousl . 9-Yes, 0-No.

Respectfully submitted,

*Nancy Poulos*

District Clerk

Attachments

Designates Long Island Advance as Official Newspaper

DEFEATS Motion to approve South Shore Press as Official Newspaper

Mileage Reimbursement

Oath of Office Nancy Poulos Sara Cioffaletti Christine Johnson Linda Rozzi Nelson Briggs

Meeting Adjourns