

BUSINESS MEETING PAGE 047 DECEMBER 11, 2013
SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

A. CALL TO ORDER

Board President Chris Picini called a Business Meeting of the Board of Education to order at 6:42 p.m. The meeting took place at the South Haven School, 2714 Montauk Highway, Brookhaven, NY.

Board of Education Members Present

Lisa Di Santo Grossman	Julio Morales
Carol Herrmann	Chris Picini
Jeannette Mistler (<i>arrived 6:43 pm</i>)	Rob Powell

Board Members Absent: Victor Correa, Rocco DeVito, Barbara Schatzman , Vanessa Vaughan, *Student Ex-Officio*

Others Present: Superintendent Dr. Joseph Giani, Nelson Briggs, Tim Hogan, Travis Davey, Attorneys Gregory Guercio, Christopher Guercio and Douglas Spencer.

EXECUTIVE SESSION

A motion (Herrmann / Powell) to enter Executive Session at 6:43 pm to discuss Central Office employee contracts and capital project legal negotiations.

VOTE: *Motion carried unanimously.* 5-Yes, 0-No, Absent (Correa, DeVito, Mistler, Schatzman).

Public session reconvened at 7:40 pm.

Pledge of Allegiance

Trustee Powell led all present in the Pledge of Allegiance to the flag.

B. EMERGENCY EVACUATION PROCEDURE / SMOKE-FREE SCHOOL DISTRICT

Board President Picini discussed the exits to be used in the event of an emergency and reminded all present that the South Country School District is a smoke-free District, with smoking prohibited in all buildings and on school grounds.

C. BOARD CONSENT AGENDA - APPROVALS

A motion (Herrmann / Powell) to approve the following:

1. Minutes of BOE Workshop Meeting of December 4, 2013
2. Treasurer's Report – November, 2013.
3. Warrants / Claims Audit Reports.
4. NYSSBA's 2013 Winter Law Conference.
 - **RESOLVED**, the Board of Education hereby approves Trustee Chris Picini to attend NYSSBA's 2013 Winter Law Conference on January 9, 2014, at the Islandia Marriott, Islandia NY, at a total cost to the District of \$250.00.
 - **RESOLVED**, the Board of Education hereby approves Dr. Joseph Giani to attend NYSSBA's 2013 Winter Law Conference on January 9, 2014, at the Islandia Marriott, Islandia NY, at a total cost to the District of \$250.00.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

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D. COMMUNICATIONS AND ANNOUNCEMENTS

Dr. Giani

- The Bellport Middle School Holiday Concert originally scheduled for December 10th has been rescheduled for Friday, December 14th at 7pm.
- Congratulations to Girls Varsity Basketball member, Arella Guirantes, on scoring her 1,000th point mark. Arella is the 3rd person in Bellport History to achieve this distinction.
- All community members are asked to join with our District, the BTA and PTA in a letter writing campaign to repeal the Gap Elimination Adjustment (GEA). Information is posted on the District website.

Board Members

- All residents and community members are encouraged to use the suggestion box posted on our District website.

E. PUBLIC COMMENTARY (AGENDA ITEMS ONLY)

None.

F. ITEMS FOR DISCUSSION / ACTION

1. Second Reading of Policy #5530 Petty Cash

A motion (Powell / Mistler) to approve Policy #5530, Petty Cash.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

2. Second Reading of Policy #5620 Inventories and Accounting of Fixed Assets.

A motion (Powell / Morales) to approve Policy #5620, Inventories and Accounting of Fixed Assets.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

3. **Budget Presentation – Review of the Budget Process – Budget Codes Explained.**

Dr. Giani gave a presentation explaining the budget codes used in the budget process.

G. BOARD CONSENT AGENDA – CURRICULUM AND INSTRUCTION

A motion (Mistler / Herrmann) to approve the following items, # 1 through 5:

1. CSE Minutes
2. CPSE Minutes

3. Vatea / Perkins Grant Field Trips

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves field trips to be funded through the Vatea/Perkins grant during the 2013-2014 school year.

WHEREAS, the Board of Education of the South Country Central School District (Board of Education) agrees that participation of students in educational field trips which are funded through monies in the Perkins IV Basic Secondary Grant ("Grant") represent an educational opportunity for students of the School District;

NOW THEREFORE BE IT RESOLVED that the Board of Education approves the participation of students from the school district to participate in said educational field trips in accordance with the terms and conditions of the grant; and

BE IT FURTHER RESOLVED that such field trips shall be hosted by Eastern Suffolk BOCES in collaboration with the school district because the grant requires:

- A) "Members join a consortium to contribute to the improvement and innovation in CTE programs that they could not accomplish individually";
- B) "Funds allocated to a consortium ... shall be used only for purposes and programs that are mutually beneficial to all members of the consortium; and

BE IT FURTHER RESOLVED that the School District's customary policies, regulations and procedures for field trips shall be complied with insofar as applicable prior to the School District submitting documentation to Eastern Suffolk BOCES in conjunction with a field trip; and\

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BE IT FURTHER RESOLVED that ESBOCES and the School District agree to defend, indemnify and hold harmless each other, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorney fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the other party, its officers, directors, agents or employees in connection with the participation of the students of the School District in educational field trips funded by the Perkins Grant through Eastern Suffolk BOCES in collaboration with the School District.

4. Business Ownership/ Virtual Enterprise CTEIA Field Trip

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the field trip for Bellport High School Business Ownership/Virtual Enterprise students to go to the Virtual Enterprise Trade Show on April 2, 2014 and return on April 3, 2014. This trip is funded through the CTEIA / Perkins Grant as written below:

Date(s) 4/2/14 - 4/3/14
Location Name and Address of Field Trip
Virtual Enterprise Trade Show
69th Regiment Armory,
68 Lexington Avenue, NYC

5. Bellport Middle School Frost Valley Field Trip

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Bellport Middle School 7th grade student to go to Frost Valley YMCA in Claryville, NY on May 14,2014 and return on May 16,2014.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

H. BOARD CONSENT AGENDA – PERSONNEL

A motion (Morales / Powell) to approve the following personnel items # 1-8, as noted on the attached personnel agenda:

1. Resignations/Retirements/ Leave of Absence/ Return from Leave of Absence
2. Long Term Substitutes
3. Salary Schedule Changes/Adjustments
4. Tenure Recommendations
5. Non-Instructional New Appointments
6. Additional Work
7. Extra Duty Assignments
8. Substitutes

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

I. BOARD CONSENT AGENDA – BUSINESS

A motion (Herrmann / Morales) to approve the following Business Items:

1. Revision of consultant service agreement with Dr. Mansour Banilivy, Ph.D.
2. Rebate check from College Board to be used as an honorarium for the AP Coordinator.
3. Additional \$474.00 in donations for the Katelyn Kokis Scholarship from:
 - The Athletic Department
 - BHS Art Department
4. Item for discard- 1 Stove, Kreamer Street Elementary School.
5. Item for donation- Proform Crosswalk 325 Treadmill.
6. Consultant Services Contract- New York Therapy Placement Services, Inc.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

J. PUBLIC COMMENTARY (NON-AGENDA ITEMS)

None.

K. CLOSING REMARKS BY BOARD MEMBERS

None.

L. ADJOURNMENT

A motion (Herrmann / Mistler) to adjourn the meeting at 7:55 pm.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

Respectfully submitted,

Nancy Poulos

Nancy Poulos
District Clerk

Attachments

SUBJECT: PETTY CASH FUNDS AND CASH IN SCHOOL BUILDINGS**Petty Cash Funds**

A petty cash fund of not more than one hundred dollars (\$100) shall be maintained in the District Office and in each school building in a secure location. Payments from petty cash funds may be made for materials, supplies or services only when payment is required upon delivery. In addition, individual petty cash transactions shall not exceed twenty five dollars (\$25). At the time of reimbursement, an itemized statement of expenditures, together with substantiating receipts, shall be submitted. Such accounts shall be authorized by Board resolution at their annual meeting.

Appropriate regulations shall be developed for implementation of this policy.

Cash in School Buildings

Not more than two hundred fifty dollars (\$250), whether District or extraclassroom funds, shall be held in the vault in the Main Office of each District school building. Under no circumstances shall cash be left in classroom areas or desks. The District will not be responsible for funds left unprotected.

All funds, whether District or extraclassroom funds, shall be deposited prior to close of school each week. Only authorized personnel designated by the building administrator shall be allowed in the Main Office vault.

Education Law Sections 1604(26), 1709(29) and 2503(1)
8 New York Code of Rules and Regulations (NYCRR) Section 170.4

Adopted: 8/15/12
Revised: 12/11/13

SUBJECT: INVENTORIES AND ACCOUNTING OF FIXED ASSETS

The Superintendent or his/her designee shall be responsible for maintaining a continuous and accurate inventory of equipment owned by the District in accordance with "The Uniform System of Accounts for School Districts."

All supplies and equipment purchased and received by the School District shall be checked, logged, and stored through an established procedure.

The Assistant Superintendent for Business shall be responsible for accounting for general fixed assets according to the procedures outlined by the Uniform System of Accounts for School Districts and GASB Statement 34 Regulations.

These accounts will serve to:

- a) Maintain a physical inventory of assets;
- b) Establish accountability;
- c) Determine replacement costs; and
- d) Provide appropriate insurance coverage.

Fixed assets with a minimum value of five hundred dollars (\$500.) that have a useful life of one (1) year or more and physical characteristics not appreciably affected by use or consumption shall be inventoried and recorded on an annual basis. In addition, Information Technology assets under the five hundred dollar (\$500.) threshold (as determined by the Assistant Superintendent for Business) shall be tagged for inventory purposes. Fixed assets shall include land, buildings, equipment and materials.

The Board shall establish a dollar threshold as a basis for considering which fixed assets are to be depreciated. Such threshold shall ensure that at least eighty percent (80%) of the value of all assets is reported. However, it is recommended that such threshold shall not be greater than five thousand dollars (\$5,000). A standardized depreciation method and averaging convention shall also be established for depreciation calculations.

Fixed assets acquired having a value equal to or greater than the established threshold are considered depreciable assets and shall be inventoried for the purposes of GASB 34 accounting practices and placed on a depreciation schedule according to its asset class and estimated useful life as stipulated by the New York State Comptroller's Office or the Internal Revenue Service (IRS).

Assets shall be recorded at initial cost or, if not available, at estimated initial cost; gifts of fixed assets shall be recorded at estimated fair value at the time of the gift. A property record will be maintained for each asset and will contain, where possible, the following information:

(Continued)

SUBJECT: INVENTORIES AND ACCOUNTING OF FIXED ASSETS (Cont'd.)

- a) Date of acquisition;
- b) Description;
- c) Cost or value;
- d) Location;
- e) Asset type;
- f) Estimated useful life;
- g) Replacement cost;
- h) Current value;
- i) Salvage value;
- j) Date and method of disposition; and
- k) Responsible official.

The Assistant Superintendent for Business shall arrange for the annual inventory and appraisal of School District property, equipment and materials. Any discrepancies between an inventory and the District's property records on file should be traced and explained.

Equipment Acquired Under a Federal Government Grant

The School District shall comply with the U.S. Department of Education regulations governing the use, management requirements and disposition of any and all equipment acquired through a federal government grant. These federal Education Department General Administrative Regulations (collectively known or referred to as EDGAR) comprise parts 74 through 99 of Title 34 of the Code of Federal Regulations (CFR).

Equipment Purchased with Extraclassroom Funds

Title to all equipment acquired with extraclassroom activity funds shall reside with the District and be carried as an insurable asset on its list of insurable values. Such equipment shall be tagged as District property but is available for exclusive use by the extraclassroom activity club acquiring the item.

34 Code of Federal Regulations (CFR) 80.32

SED Finance Pamphlet #2 The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds 2008 Uniform System of Accounts for School Districts (Fiscal Section)

Adopted: 8/15/12
Revised: 12/11/13



South Country

Central School District

Review of the Budget Process

Budget Codes Explained

Budget Presentation #2

December 11, 2013

Financial Accountability

Administrators must establish systems and processes that provide for transparency and accountability in the conduct of district business and to provide for adequate oversight

Uniform System of Accounts

- In New York State, all school districts must use the Uniform System of Accounts known as fund accounting
- Funds are created for the purpose of carrying out specific activities or attaining certain objectives
- Budget codes are specified by the State Comptroller's Office under the Uniform System of Accounts
- These codes are used to organize budgets and are fundamentally the same in all school districts
- A Budget Code is made up of 1 letter and 13 numbers
Example = A.2110.450.07.1400
- Budget Codes are broken into the following components:
Fund . Function . Object . Location . Program

Fund Codes Explained

Five (5) Fund Codes

- General Fund A
- School Lunch Fund C
- Special Aid Fund F
- Capital Fund H
- Trust and Agency Fund TA

Fund Codes Explained

A - General Fund

- General Fund is the principal operating fund and includes all operations not accounted for and reported in another fund
- This is the fund that is voted on by the public
- The prefix “A” is used to identify accounts in this fund

Fund Codes Explained

C - School Lunch Fund

- School Lunch Fund is used to record transactions of the school districts' breakfast, lunch and milk programs
- Expenditures from this fund are subject to the same legal restrictions and auditing requirements as the General Fund
- Our district currently competitively bids the program
- Excess revenues can be used to upgrade the program or lower the per meal cost
- The prefix "C" is used to identify accounts in this fund

Fund Codes Explained

F - Special Aid Fund

- Special Aid Fund is a special revenue fund used to account for and report special projects or programs supported in whole or in part by Federal funds or State-funded grants
- A grant is defined as an award of cash or other assets to be used or expended for a specific purpose or activity
- The prefix “F” is used to identify accounts in this fund

Fund Codes Explained

H - Capital Fund

- Capital Fund is used to account for and report financial resources for capital improvements and acquisitions (not repairs)
- Sources of funding include:
 - Local Sources
 - State Sources (EXCEL)
 - Obligations (Bonds)
- Voter Authorization is required for capital projects
- The prefix “H” is used to identify accounts in this fund

Fund Codes Explained

TA - Trust and Agency Fund

- Trust and Agency Fund is used to account for assets held by a school district in a trustee capacity or as an agent for individuals, organizations, other governments and/or other funds
- Funds are custodial in nature and do not involve measurement of results of operations
- The prefix “TA” is used to identify accounts in this fund

Budget Codes Explained

Four (4) Function Codes

- General Support 1000
- Instruction 2000
- Transportation 5000
- Employee Benefits 9000

Budget Codes Explained

Code 1000 - General Support

- This code area includes budget lines for the...
 - Board of Education
 - District Clerk
 - Annual budget vote and election
 - Central Administration
 - Operations and maintenance
 - Utilities
 - Insurance
- On January 8th Administration will present budget projections in this area

Budget Codes Explained

Code 2000 - Instruction

- By far the largest category of expenditures, all regular elementary and secondary classrooms and other instruction are included here as well as expenditures for special education programs, as required by law, and budgets for extracurricular activities (clubs, intramurals, etc.) and interscholastic athletics
- On March 26th Administration will present budget projections in this area

Budget Codes Explained

Code 5000 – Transportation

- All student transportation by contract with private companies, are coded here
- On January 8th Administration will present budget projections in this area

Budget Codes Explained

Code 9000 - Undistributed

- Undistributed code refers to budgeted items paid to agencies rather than vendors or individuals
- Included here are all employee benefits, such as health, dental, and insurance as provided for by employee contracts, as well as payments to the Social Security and retirement systems
- Also included here are payments for interest and principal payments for borrowing, whether for short term purposes or for long term debt for capital projects
- The term "undistributed" means that the item is not assigned to the function for which is it expended
 - Example - the district makes one large payment to the Teachers Retirement System for all employees covered by that system, instead of *distributing* the payment among numerous payroll codes.
- On February 12th Administration will present budget projections in this area

Budget Codes Explained

Additional Codes

- Each of the preceding function codes is then subdivided into standard **object** codes defined by the Uniform System of Accounts
- Additional codes are used to provide even greater levels of budget detail than required by the state:
 - **location**
 - **program**

Budget Codes Explained

A simple way to understand the codes is to think of them as answering these basic question about the budget:

- **WHY?** - The function code indicates why something is allocated in the budget
- **WHAT?** - The object code describes the specific item or service
- **WHERE?** - The location code tells us where the item or service is being provided
- **WHICH?** - The program code specifies which part of the program the item or service is allocated for

Lets take a look...

Let's look at an example of an actual budget code:

A.2110.450.07.1400

- The **fund code “A”** indicates that this is a General Fund item
- The **function code “2110”** indicates that the budget item is for General Education
- The **object code “450”** describes the needed item(s) is supplies
- The **location code “07”** tells us that the supplies are for the High School
- The **program code “1400”** specifies that these supplies are for the Driver Education program

Advantages of the Coding System

- The coding system has the distinct advantage of allowing the budget to be reviewed in multiple ways
- For example:
 - If we wanted to know how much the district spends on supplies, we can search through all of the 450 object codes
 - If we wanted to know how much the driver education program costs, we can zero in on the 1400 program codes
- There are literally thousands of combinations of codes the school district can use to monitor expenditures
- Furthermore, the uniformity of these codes through the State facilitates the examination of school finances by State and Independent Auditors

2014-15 School Budget Meetings/Presentations

- December 4, 2013
 - Review of the Budget Process Long-Term Planning/Reserves
- December 11, 2013
 - Review of the Budget Process Budget Codes Explained
- **January 8, 2014**
 - **Tax Cap**
 - **1000 General Support, Operation & Maintenance, Security, Utilities**
 - **5000 Transportation**
- January 22, 2014
 - Career & Technical Education
- February 12, 2014
 - 9000 Employee Benefits, Debt Service, Fund Transfers & Capital Expenditures
- February 26, 2014
 - South Haven Program
- March 12, 2014
 - Special Education & Student Personnel Services
- March 26, 2014
 - 2000 Curriculum & Instruction and Staffing Analysis
- April 9, 2014
 - Recommended Budget
- April 23, 2014
 - Budget Adoption

May 7, 2014 - Budget Hearing

May 20, 2014 - BUDGET VOTE & ELECTION

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
East Patchogue, New York

Memo To: Dr. Joseph Giani, Superintendent of Schools
From: Nelson C. Briggs, Assistant Superintendent for Human Resources
Date: December 4, 2013
Subject: Human Resources Personnel Changes December 11, 2013

Administration recommends approval of the following changes in Personnel:

H.1 Approve Resignations/Retirements/Leave of Absence/Return from Leave of Absence

Resignations					
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Reason</i>
1.1	BTAA	Vevante, Janet	School Monitor-KRM	12/05/13	Moving out of state
1.2	BTAA	Watson, Amy	Teaching Assistant-BMS	11/20/13	Medical
Leave of Absence					
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Reason</i>
1.3	CSEA	Ellis, Albert	Custodial Worker I-FPL	1/6/14 (PM)-TBD	FMLA
1.4	CSEA	Angrisani, Gaetano	Custodial Worker I-BHS	11/21/13 (PM)-12/6/13	FMLA
1.5	BTAA	Nucatola, Melissa	Teaching Assistant-VWC	12/16/13-TBD	FMLA
Terminations					
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Reason</i>
1.6	CSEA	Collins, Robert	Head Custodian	11/21/2013	Excess of one-year cumulative absences

H.2 Approve Long-Term Substitutes

Part-Time Long Term Substitutes						
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Salary</i>	<i>Replacing</i>
2.1	BTA	Macukas, Kristen	Elementary Teacher-BRK	10/5/13-TBD (revised 11/1/13 end date)	\$234.01/day (B/1)	S. Comanzo

H.3 Approve Salary Schedule Changes/Adjustments

<i>No.</i>	<i>Name</i>	<i>Building</i>	<i>Effective Date</i>	<i>From</i>	<i>To</i>
3.1	Henglein, Kathryn	Bellport High School	12/1/13	\$64,823 (M15/4)	\$67,396 (M30/4)

H.4 Approve Tenure Recommendations

<i>No.</i>	<i>Name</i>	<i>Building</i>	<i>Effective Date</i>	<i>Certification</i>
4.1	Haddad, Ann	Bellport High School	1/3/14	School Social Worker

H.5 Approve Non-Instructional New Appointments

Full-time						
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Salary</i>	<i>Replacing</i>
5.1	CSEA	Santana, Julio	Custodial Worker I	12/12/13	\$38,000 (Custodial B)	R. Drozdowski
5.2	CSEA	Costanzo, Michael	Custodial Worker I	12/12/13	\$38,000 (Custodial B)	B. Grandner
5.3	CSEA	Martens, Linda	Custodial Worker I	12/12/13	\$46,198 (Increase FTE to F/T)	K. Hader
5.4	CSEA	Jankowski, Daniel	Custodial Worker I	12/12/13	\$38,000 (Custodial B)	R. Moran

H.6 Approve Additional Work

Translation Services					
Funded through Title III Grant					
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Salary</i>
6.1	NC	Hernandez, Darlene	Translation Services-DSW	12/12/13-6/30/14	\$50.00/hour

Advisors

Funded through Knapp Swezey Grant

<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Salary</i>
6.2	BTA	Smith, Sheila	Co-Advisor (1) VATEA/Grant (not to exceed 80 hours)	9/1/13-6/30/14	\$50.00/hour
6.3	BTA	O'Hara, Laurie	Co-Advisor (2) VATEA/Grant (not to exceed 80 hours)	9/1/13-6/30/14	\$50.00/hour

H.7 Approve Extra Duty Assignment**Interscholastic**

<i>No.</i>	<i>Name</i>	<i>Assignment</i>	<i>Stipend</i>
7.1	Seaton, Kennedy	Varsity Girls' Basketball	VOL
7.2	Auth. Lawrence	Girls' Volleyball-BMS	VOL

Clubs/Enrichment

<i>No.</i>	<i>Name</i>	<i>Assignment</i>	<i>Stipend</i>
7.3	Fandale, Suzette	Drama-Lighting-BHS	\$1.069

H.8 Approve Substitutes

<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Rate of Pay</i>
8.1	NC	Ansman, Kate	Substitute Teacher-DSW	12/12/13-6/30/14	\$95.00/day
8.2	NC	Pogan, Allison	Substitute Teacher-DSW	12/12/13-6/30/14	\$95.00/day
8.3	NC	Rubinstein, Kellie	Substitute Teacher-DSW	12/12/13-6/30/14	\$95.00/day
8.4	NC	Ansman, Kate	Substitute Teaching Assistant-DSW	12/12/13-6/30/14	\$9.75/hr.
8.5	NC	Calcanes, Deanna	Substitute Teaching Assistant-DSW	11/14/13-6/30/14	\$9.75/hr.
8.6	NC	Loesch, Jennifer	Substitute Teaching Assistant-DSW	12/12/13-6/30/14	\$9.75/hr.
8.7	NC	Basil, Teresa	Substitute Teaching Assistant-DSW	12/12/13-6/30/14	\$9.75/hr.
8.8	NC	Loesch, Jennifer	Substitute Aide-DSW	12/12/13-6/30/14	\$9.00/hr.
8.9	NC	Cummins, Kyle	Substitute Custodial Worker	12/12/13-6/30/14	\$11.00/hr.
8.10	NC	Noulis, Christopher	Substitute Custodial Worker	12/12/13-6/30/14	\$11.00/hr.
8.11	NC	Silverman, Douglas	Substitute Custodial Worker	12/12/13-6/30/14	\$11.00/hr.
8.12	NC	Gershowitz, Pamela	Substitute School Nurse-DSW	12/12/13-6/30/14	\$175.00/day

LEGEND**Schools/Buildings**

BHS = Bellport High School
 BMS = Bellport Middle School
 FPL = Frank P. Long Intermediate
 BRK = Brookhaven Elementary
 KRM = Kreamer Street Elementary

VWC = Verne W. Critz Elementary
 SHS = South Haven School
 SSS = Student Support Services
 DSW = District Wide
 CO = Central Office

Unit/Group

BTA = Teachers
 BTAA = TA/Aides/Monitors
 SCAA = Directors/Principals/AP
 SEC = Security
 CSEA = Clerical/B&G/Nurses
 STU = Student Worker
 VOL = Volunteer
 NC = Non Contractual