

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP MEETING**

SOUTH HAVEN

WEDNESDAY, MARCH 12, 2014

The meeting will begin at 7:00 p.m., for the possible purpose of considering a motion to enter executive session. If there is an executive session, the meeting will return to public session at approximately 7:30 p.m. to consider the agenda and all other items which may properly come before the Board of Education. The tentative agenda and supporting information for this meeting will be posted at www.southcountry.org once it becomes available.

A. Call to Order

Executive Session (*if necessary*)

Pledge of Allegiance

B. Emergency Evacuation Procedures

Smoke Free School District

C. Board Consent Agenda – Approvals

1. Minutes- Public Hearings of February 26, 2014
2. Minutes- Business meeting of February 26, 2014

TAB #1

D. Communications and Announcements

1. Bellport Middle School Staff Member Recognition

E. Public Commentary (Agenda Items Only)

F. Items for Discussion/Action

1. Budget Presentation- Student Personnel Services, Update on Tax Cap & Budget Expense and Revenue Overview
2. Additional Budget Workshop Meeting- Wednesday, April 2, 2014
3. Board Communication; Board Agenda and Board Update

G. Board Consent Agenda – Curriculum and Instruction

1. CSE/SCSE Minutes
2. CPSE Minutes

TAB #2

H. Board Consent Agenda – Personnel

No Action

I. Board Consent Agenda – Business

1. Consultant Services Agreement- Accessible Learning Technology Alternatives
2. CSDNET Proposal

TAB #3

J. Public Commentary (Non-Agenda Items)

K. Closing Remarks by Board Members

L. Adjournment

TAB #1

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
PUBLIC HEARINGS
SECTION 458-a REAL PROPERTY TAX LAW
FEBRUARY 26, 2014
MINUTES**

REAL PROPERTY TAX LAW § 458-a (2) (a), (b), and (c)

A. CALL TO ORDER

Board President Chris Picini called a Public Hearing to order at 6:30 p.m. The Hearing took place at the South Haven School, 2714 Montauk Highway, Brookhaven, NY .

Board of Education Members Present

Rocco DeVito	Julio Morales
Lisa Di Santo Grossman (<i>arrived 6:32 pm</i>)	Chris Picini
Carol Herrmann	Rob Powell
Jeannette Mistler (<i>arrived 6:35 pm</i>)	

Board Members Absent: Victor Correa, Barbara Schatzman, Vanessa Vaughan, *Student Ex-Officio*.

Others Present: Superintendent Dr. Joseph Giani, Nelson Briggs, Charles Delargy, Margaret Evers, Sean Clark, Travis Davey.

Pledge of Allegiance

Resident James Vaughan led all present in the Pledge of Allegiance to the flag.

B. EMERGENCY EVACUATION PROCEDURE / SMOKE-FREE SCHOOL DISTRICT

Board President Picini discussed the exits to be used in the event of an emergency and reminded all present that the South Country School District is a smoke-free District, with smoking prohibited in all buildings and on school grounds.

C. REAL PROPERTY TAX LAW § 458-a (2) (a), (b), and (c)

Board President, Chris Picini, announced the purpose of this public hearing is to hear all interested parties and citizens regarding a proposed resolution that authorizes an exemption of school taxes for veterans of defined periods of war, veterans who received expeditionary medals, certain members of their families, and certain civilians as provided for in Real Property Tax Law section 458-a (2) (a), (b), and (c).

Mr. Picini noted that the Board anticipated voting on the proposed resolution at the public meeting immediately following the hearing.

Members of the public were invited to comment. A total of eight residents / veterans spoke in favor of the exemptions.

D. ADJOURNMENT

There being no further speakers, Board President Picini declared the meeting adjourned at 6:50 pm.

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
PUBLIC HEARINGS
SECTION 458-a REAL PROPERTY TAX LAW
FEBRUARY 26, 2014
MINUTES**

REAL PROPERTY TAX LAW § 458-a (7)

A. CALL TO ORDER

A second Public Hearing immediately followed, called to order by Board President Picini at 6:51pm.

B. REAL PROPERTY TAX LAW § 458-a (7)

Board President, Chris Picini, announced the purpose of this public hearing is to hear all interested parties and citizens regarding a proposed resolution that authorizes an exemption of school taxes for Eligible Gold Star Parents as provided for in Real Property Tax Law section 458-a (7).

Mr. Picini noted that the Board anticipated voting on the proposed resolution at the public meeting immediately following the hearing.

Members of the public were invited to comment.

C. ADJOURNMENT

There being no speakers, Board President Picini declared the meeting adjourned at 6:52 pm.

Respectfully submitted,

Nancy Poulos

Nancy Poulos
District Clerk

Attachments

**BUSINESS MEETING PAGE 063 FEBRUARY 26, 2014
SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

A. CALL TO ORDER

Board President Chris Picini called a Business Meeting of the Board of Education to order at 6:52 p.m. The meeting took place at the South Haven School, 2714 Montauk Highway, Brookhaven, NY.

Board of Education Members Present

Rocco DeVito

Lisa Di Santo Grossman

Carol Herrmann

Jeannette Mistler

Julio Morales

Chris Picini

Rob Powell

Barbara Schatzman

Vanessa Vaughan, *Student Ex-Officio*.

Board Members Absent: Victor Correa.

Others Present: Superintendent Dr. Joseph Giani, Nelson Briggs, Charles Delargy, Margaret Evers, Bob McIntyre, Dr. Vicki Mingin, Kerri Carson, Sean Clark, Travis Davey, School Attorneys, Christopher Guercio, Douglas Spencer.

EXECUTIVE SESSION

A motion (Herrmann / DeVito) to enter Executive Session at 6:52 pm to discuss the mid-year evaluation of the Superintendent and capital project legal negotiations.

VOTE: *Motion carried unanimously.* 8-Yes, 0-No, Absent (Correa).

Public session reconvened at 7:35 pm.

Pledge of Allegiance

Trustee Mistler led all present in the Pledge of Allegiance to the flag.

B. EMERGENCY EVACUATION PROCEDURE / SMOKE-FREE SCHOOL DISTRICT

Board President Picini discussed the exits to be used in the event of an emergency and reminded all present that the South Country School District is a smoke-free District, with smoking prohibited in all buildings and on school grounds.

C. BOARD CONSENT AGENDA - APPROVALS

A motion (DeVito / Mistler) to approve the following:

1. Minutes- Workshop meeting of February 12, 2014

VOTE: *Motion carried.* 6-Yes, 0-No, 2-Abstain (Morales, Powell), Absent (Correa).

A motion (Herrmann / Powell) to approve the following:

2. Claims Report- November and December, 2013

3. Board of Education Conference Approval

RESOLVED, in accordance with established District regulations and policy, the Board of Education hereby approves Trustee Chris Picini to attend the NYSSBA Capital Conference, March 9 to March 10, 2014 in Albany, NY, with payment for travel, meals and lodging expenditures not to exceed \$900.

4. Treasurer's Report- January, 2014

VOTE: *Motion carried unanimously.* 8-Yes, 0-No, Absent (Correa).

D. COMMUNICATIONS AND ANNOUNCEMENTS

Dr. Giani

- The PTA Parent University Workshop on Concussion Management will be held March 5th at the Bellport Middle School, 6:30 pm.
- Due to four snow days being used, the District calendar will need to be adjusted, which may affect the spring recess. A letter will be going out next week.
- Our new District website will be launched tomorrow. All are encouraged to use the Suggestion box for feedback and comments.

Board of Education

- Congratulations to the Frank P. Long School for the successful “Little Doctors Blood Drive”.
- Thanks to Bellport HS, Social Studies Department and Administration for the wonderful African American History Month Panel Discussion.
- Volunteers are needed for the High School Blood Drive on March 6th.
- A Districtwide food drive is being held.
- The SCPD Active Shooter Drill at our High School went very well and was well attended.

Student Recognition

- Athletic Director, Robert McIntyre, acknowledged Bellport HS student, Connor Cipp, who received the NY State High School Football Coaches Association Class A Scholar Athlete of the Year Award, in recognition of his athletic prowess and outstanding academic record.
- Art Chairperson, Suzette Fandale, acknowledged students Casey Leach, Dakota Haraden and Jovanna Briscoe, winners at the Suffolk County Art Leaders Association All County / Scholarship Show. Students Kathryn Martinez and Alyssa Cordaro were also recognized for their awards at the Parrish Art Museum’s Annual High School Show.

Item #I-9 from the Business Board Consent Agenda, was presented for a vote at this time:

BOARD CONSENT AGENDA – BUSINESS (ITEM #I-9)

A motion (Morales / Schatzman) to approve the following:

9. Real Property Tax Law 458-a

a. Subdivision 2, Paragraphs (a), (b) and (c)

WHEREAS, Chapter 518, section 458-a, subdivision 2, paragraph (d), subparagraph (i), of the Real Property Tax Law of the State of New York, allows the District to provide tax exemptions to certain qualified owners of qualified real property who are veterans, as defined by section 458-a, and

WHEREAS, it is in the best interest of the community to provide such relief to the veterans of our District, it is hereby

RESOLVED, that the Board of Education elects to participate in the exemptions of Real Property Tax Law section 458-a, subdivision 2, paragraphs (a), (b), and (c),

AND IT IS FURTHER RESOLVED, that the District adopts the statutory basic maximums as defined by Real Property Tax Law section 458-a, subdivision 2, paragraphs (a), (b), and (c) for its maximums for exemptions of Real Property Tax Law section 458-a, subdivision 2, paragraphs (a), (b), and (c).

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b. Subdivision 7, Paragraph (b)

WHEREAS, paragraph (b) of subdivision 7 of section 458-a of the Real Property Tax Law of the State of New York allows the District to provide tax exemptions to "Gold Star Parents," as defined by section 458-a, who are owners of qualified real property in the District and such property is the primary residence of such Gold Star Parent, and

WHEREAS, it is in the best interest of the community to provide such relief to the Gold Star Parents residing in our District, it is hereby

RESOLVED, that the Board of Education elects to participate in the exemptions afforded to "Gold Star Parents" of Real Property Tax Law section 458-a, subdivision 7, paragraph (b),

AND IT IS FURTHER RESOLVED, that the District adopts the statutory basic maximums as defined by Real Property Tax Law section 458-a, subdivision 2, paragraphs (a) and (b) for its maximums for exemptions of Real Property Tax Law section 458-a, subdivision 2, paragraphs (a) and (b).

VOTE: Motion carried. 6-Yes, 0-No, 2-Abstain (DeVito, Grossman), Absent (Correa).

A brief recess was called at 7:55 pm, to permit parents and students to leave. The meeting reconvened at 7:59pm.

E. PUBLIC COMMENTARY (AGENDA ITEMS ONLY)

None.

F. ITEMS FOR DISCUSSION / ACTION

1. A Budget Presentation on the South Haven Program and Career & Technical Education was given by Interim Assistant Superintendent for Curriculum, Instruction and Technology, Margaret Evers, followed by discussion with the Board.
2. First Reading of Policy #3180 - Naming of School Facilities, Signage and Memorials/Public Dedication, as drafted by the Strategic Planning Committee. The second reading will be presented at the March 26th Board meeting.

G. BOARD CONSENT AGENDA – CURRICULUM AND INSTRUCTION

A motion (Herrmann / DeVito) to approve the following items:

1. CSE Minutes
2. CPSE Minutes
3. Vatea/Perkins Grant Field Trips.

VOTE: Motion carried unanimously. 8-Yes, 0-No, Absent (Correa).

H. BOARD CONSENT AGENDA – PERSONNEL

A motion (Herrmann / Mistler) to approve the following personnel item # H5.23 as noted on the attached personnel agenda:

5. Additional Work, #5.23

VOTE: Motion carried. 7-Yes, 0-No, 1-Abstain (Powell), Absent (Correa).

A motion (Herrmann / DeVito) to approve the following personnel items # H1 through H4, and H6 through H7, as noted on the attached personnel agenda:

1. Resignations/Retirements/ Leave of Absence
2. Salary Change/Adjustments Schedules
3. Tenure Recommendations

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4. Non-Instructional New Appointments
6. Extra Duty Assignments
7. Substitutes

VOTE: *Motion carried unanimously.* 8-Yes, 0-No, Absent (Correa).

A motion (Herrmann / DeVito) to approve the following personnel items # H5.1 through H5.22 and H5.24 through H5.41, as noted on the attached personnel agenda:

5. Additional Work, #H5.1 – H5.22 and H5.24 – H5.41

VOTE: *Motion carried unanimously.* 8-Yes, 0-No, Absent (Correa).

Dr. Giani congratulated Mr. John Bishop, who was granted tenure tonight.

I. BOARD CONSENT AGENDA – BUSINESS

A motion (Powell / Mistler) to approve the following Business Items, # I 1-8 and I-10:

1. Service Provider Contracts for Federal Part B flow-through allocations

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board to enter into a Contract for Receipt of Federal Part B Flow-Through Allocations with the following service providers that provide the District with special education services:

- a. Alternatives for Children
 - b. New York Therapy
 - c. Cleary School For The Deaf
 - d. Developmental Disabilities, Inc.
 - e. Just Kids Preschool
 - f. Building Blocks
 - g. Leeway
 - h. Julia D. Andrus Memorial, Inc.
 - i. Metro Therapy, Inc.
 - j. New Interdisciplinary School
 - k. NYSARC, INC.
 - l. Suffolk County (RSO)
 - m. United Cerebral Palsy
 - n. Kids First (RSO)
 - o. School for Language & Communication
2. Cross Contract with Nassau BOCES
 3. Education Services Contracts
 - a. Our Lady of Peace Academy at Montfort Therapeutic Residence
 - b. West Islip Union Free School District
 4. Donation of \$250 towards the Marilyn Portmann Memorial Scholarship
 5. Donation of \$1000 to the Softball Team due to the volunteerism efforts of Denise Foley
 6. Donation of \$250 towards the Munistat Services Scholarship
 7. Follett Book buy- back program check for \$241.80
 8. Health Service Contracts
 - a. East Islip Union Free School District
 - b. Riverhead Central School District
 10. Items for Discard- Frank P. Long

VOTE: *Motion carried unanimously.* 8-Yes, 0-No, Absent (Correa).

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J. PUBLIC COMMENTARY (NON-AGENDA ITEMS)

Resident Toni Huffine commented.

K. CLOSING REMARKS BY BOARD MEMBERS

- Thanks and appreciation to Denise Foley, Munistat Services and Susan Firneisz for their scholarship donations.
- Thanks to Nelson Briggs for his work in securing the STLE-3 grant

L. ADJOURNMENT

A motion (Mistler / Herrmann) to adjourn the meeting at 10:00 pm.

VOTE: *Motion carried unanimously.* 8-Yes, 0-No, Absent (Correa).

Respectfully submitted,

Nancy Poulos

Nancy Poulos
District Clerk

Attachments

TAB #2

South Country Central School District



BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: 3/12/2014

OFFICE OF ORIGIN: *Office of Curriculum, Instruction & Technology*

DATE MATERIAL SUBMITTED: 3/4/2014

CATEGORY OF ITEM: Action

TITLE: *CSE, SCSE & CPSE Recommendations*

A handwritten signature, possibly 'W. Ke', enclosed in a hand-drawn oval.

Request for approval of the following CSE/SCSE & CPSE recommendations:

G.1.

CSE/SCSE	122231019	CSE/SCSE	006801348
CSE/SCSE	082470003	CSE/SCSE	122230682
CSE/SCSE	121150000	CSE/SCSE	006801382
CSE/SCSE	122230855	CSE/SCSE	121150000
CSE/SCSE	006800652	CSE/SCSE	007600670
CSE/SCSE	070100002	CSE/SCSE	102780002
CSE/SCSE	121740007		

G.2.

CPSE	121350011	CPSE	122231077
CPSE	122231089		

TAB #3

South Country Central School District



BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: March 12, 2014

OFFICE OF ORIGIN: Business Office

DATE MATERIAL SUBMITTED: March 5, 2014

CATEGORY OF ITEM: Action

I.1. Consultant Services Contract with Accessible Learning Technology Alternatives

I.2. CSDNET Proposal

CONSULTANT SERVICES CONTRACT

This Agreement is entered into this _____ day of March, 2014 by and between the Board of Education of the South Country Central School District (hereinafter the "DISTRICT"), having its principal place of business for the purpose of this Agreement at 189 Dunton Avenue East Patchogue, New York, and Accessible Learning Technology Alternatives (hereinafter "CONSULTANT"), having its principal place of business for the purpose of this Agreement at PO Box 597 Shirley, New York.

A. TERM

The term of this Agreement shall be from July 1, 2013 through June 30, 2014 inclusive, unless terminated early as provided for in this Agreement. It is understood the DISTRICT is under no obligation to renew this Agreement upon its expiration.

B. SERVICES AND RESPONSIBILITIES

1. During the term of this agreement, the CONSULTANT shall provide those services set forth within this Agreement as per the request of the District.
2. CONSULTANT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Education Department.
3. CONSULTANT shall provide all services pursuant to this Agreement in a competent, professional and timely manner. Services shall be provided on an occasional basis and the District shall designate those days when it determines CONSULTANT'S services are required.
4. CONSULTANT represents that all services under this Agreement shall be provided by qualified individuals of good character, and in good professional standing. CONSULTANT represents that no individuals providing services under this Agreement are currently charged, nor in the past have been charged with any relevant criminal or professional misconduct or incompetence.
5. CONSULTANT shall observe and comply with all applicable DISTRICT Policies and Regulations while on the grounds of the DISTRICT.
6. Both parties, their employees, and/or agents agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall

not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).

C. CONDITIONS

In performing the services specified in this Agreement, it is understood that:

1. Independent Contractor:

- a. CONSULTANT will be engaged as an Independent Contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
- b. Neither CONSULTANT nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, Social Security, New York State Worker's Compensation, unemployment insurance, New York State Employee's Retirement System, health or dental insurance, or malpractice insurance, or the like.
- c. The DISTRICT, if required by Federal or State requirements, will submit a Form 1099 and IT 2102.1 respectively at year-end to the Federal Government for all individuals having a gross income exceeding \$600, which thereupon will be reported for income tax purposes.

2. Defense / Indemnification:

- a. CONSULTANT agrees to defend, indemnify and hold harmless the DISTRICT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the CONSULTANT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.
- b. The DISTRICT agrees to defend, indemnify and hold harmless the CONSULTANT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the DISTRICT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.

3. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
4. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
5. Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
6. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations. Any dispute arising under this Agreement shall be litigated in the Courts of Suffolk County, New York.
7. This Agreement, is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
8. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by authorized representatives of both parties.
9. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.

D. COMPENSATION

1. Compensation shall be at the rates set forth in Appendix "A", attached, and made a part of this Agreement.
2. The CONSULTANT shall submit invoices for payment on a monthly basis. The DISTRICT shall pay CONSULTANT within thirty (30) days of the DISTRICT'S receipt of a detailed written invoice from the CONSULTANT. Said invoice shall include the services provided, the total hours, the dates that the invoice covers, and the total amount due for the period specified.
3. The DISTRICT shall give the CONSULTANT notice of any invoice disputes within twenty (20) days of its receipt of the invoice, and reserves the right to withhold payment pending the resolution of the dispute.

4. Neither CONSULTANT nor any of its personnel shall share or accept any fee or gratuity for services provided pursuant to this Agreement except as expressly set forth in this Agreement.
5. CONSULTANT shall bear the cost of all expenses incurred as the result of doing business, including, but not limited to all fees, fines, licenses, bonds or taxes as well as the cost of all tools, vehicles or other equipment necessary for the implementation of services pursuant to this agreement.

E. TERMINATION

1. The CONSULTANT'S services shall be at the will of the DISTRICT'S Board of Education. The DISTRICT may terminate the appointment at any time prior to the end of the term without notice and with or without cause.
2. In the event the CONSULTANT or the DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

F. INSURANCE

1. CONSULTANT, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice and other insurance as shall be necessary to insure the CONSULTANT and the DISTRICT, including the Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by CONSULTANT in connection with the performance of CONSULTANT'S responsibilities under this Agreement; each such policy shall provide a minimum coverage of one million Dollars (\$1,000,000) per occurrence subject to an annual aggregate of three million Dollars (\$3,000,000).
2. The insurance is to be underwritten by a licensed and/or admitted New York State Insurer with a minimum Bests rating of A-minus.
3. In the event any of the aforementioned insurance policies are cancelled or not renewed, the CONSULTANT shall notify the District in writing within thirty (30) days of such cancellation or non-renewal.
4. Upon the execution of this Agreement, CONSULTANT will supply the DISTRICT with a Certificate of Insurance including the DISTRICT, Board of Education, employees and volunteers as Additional Insured, a copy of the Declaration pages of the policies, and a copy of the additional insured endorsement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

ACCESSIBLE LEARNING TECHNOLOGY
ALTERNATIVES

SOUTH COUNTRY CENTRAL
SCHOOL DISTRICT

By: _____

By: _____

ACCESSIBLE LEARNING TECHNOLOGY ALTERNATIVES

Long Island's Premier Independent Fully Certified RESNA-ATP Assistive Technology Practitioner Since 1996
Enhancing the education of special individuals across diverse environments through technology systems
accessiblelearning@verizon.net P.O. Box 597, Shirley, NY 11967 (631) 399-5750



In-District Contracted Services Rates and Fees In-Session 2013-14

Schedule (C) Rates/Fees Expire 6/30/14-In Effect for Services as Fully Performed by June 30th 2014 Only

Standard Base In-District Comprehensive AT & AAC Evaluation prices *start @ base flat fees.

Additional charges may apply. Non-pro-rata rates/flat-fees for services offered are as below.

- **In-District Comprehensive Assistive Technology Standard Base Evaluations *starting @ \$950.00 (*sliding-scale base-fee for up to a 3-hour/one session/one site visit/basic eval)**
*The majority of AT Evaluations are standard/base evals as conducted in-district within the student's customary environments, i.e., the classroom or the student's home and completed within three hours. Base In-District AT Evaluations start at the basic-fee above, and include a detailed written report. Out-of-District placement evaluation rates vary according to locale. **Augmentative Communication Evals are more complex and can often require two or more visits. Extended Time/Complex AT Evals, Aug-Com, multiple-domain/team evals, multiple issue assessments, multiple visit/site, follow-up/2nd opinion, off-hrs/off-session/rush requested, IEE's, & CSE's subject to added charges.
****Fixed-Price Individual AT Eval Rate Quotes are available upon advanced written request.**
- ****Extended/Complex AT/Aug-Com/VisionTech Evals Service (*Base-fee plus \$175/hr rate)**
Under certain circumstances, generally resultant to the complexities of the student's disabilities or the number of assistive technology and/or academic domains needing assessment, additional pre/post eval preparation time or extended evaluative time beyond the basic visit above may be required in order to properly complete an evaluation. Any additional time needed will be billed per flat hour at the above rate.
- **In-District Post-ALTA-Eval AT Student Services (*starting @ \$140/hrly flat-fee/1hr min)**
Individual post-ALTA-evaluation students and their individual classroom district faculty direct-service IEP-team-members needing assistance incorporating specific assistive technology solutions may require individual ALTA student service, or district faculty direct-service classroom IEP-team-member or parent in-service, as specifically mandated or required to facilitate technology integration. Assistive Technology devices often require set up and/or customization to meet individual student's specific needs. As appropriate, ALTA reports provide recommendations for anticipated post evaluation follow-up services as included in the report recommendations section. Recommended amounts of follow-up services are general estimates, as students and professionals vary widely in their rate of skill acquisition. *Out-of-District, non-IEP-team-member and non-post-ALTA-evaluation technology student service rates are also available.
- **Meetings/Pre-CSE/Team/CSE Participation (\$150/hourly flat-fee-rate/one hour minimum)**
When a district requests that an evaluator/provider participate in any meeting concerning students who have or will be evaluated/provided for with any ALTA service, meeting attendance time plus any excess travel time is billed per hour at the above full flat-fee-rate. Participation for meetings may be arranged with proper advanced notice, based upon provider availability. Brief phone participation generally incurs no charge. Extended phone participation will be billed as above based upon circumstances and certain variables including conference session length.
- **Support-Staff Training & AT Professional Development (starting @ \$175/hr/2hr min/one site/one visit//rates vary based upon group/session length/time/number of sessions/content)**
ALTA provides a variety of Professional Development workshops and district faculty trainings designed to develop and expand district capacity for Assistive Technology solutions. Workshops/staff-trainings can be focused upon integration of specific hardware and software applications across the classroom, or for various special needs students, or structured as a larger group presentation to build general administrative and/or professional staff awareness and knowledge at building level, or district-wide, at events such as Superintendent Conference Days.

ACCESSIBLE LEARNING TECHNOLOGY ALTERNATIVES

Long Island's Premier Independent Fully Certified RESNA-ATP Assistive Technology Practitioner Since 1996
Enhancing the education of special individuals across diverse environments through technology systems

- **In-District-Full-Day AssistiveTech Student Support (\$795/875 flat-per-diem/req.6hr/7hr)**
Districts combine district-school-based individual student support/service provision, individual ALTA case-specific district faculty direct-service classroom IEP-team-member in-service, meetings, service technology set-up/customization, and continual student follow-up services/tech support all into regularly scheduled full-day consultations. In-District-Day Services are billed per-diem at above full-flat-fees for a choice of a required 6 or 7-hour (max) in-district-day. AT ancillary services, handouts, research, prep and follow-up e-mail communication with professionals, parents and students, as well as prep/set-up and district-day service data spreadsheet are all inclusive. Assistive Technology Informal Screening Assessments that include a summary report, *may, in some cases, and under certain conditions, be appropriately provided in lieu of a full Assistive Technology Evaluation. If a District receives regular consistently scheduled district-day consultations, and certain other conditions are met, full AT evaluation reports including follow-up strategies and implementation guidance *may not be necessary for some students, as an AT consultant would be consistently present to support technology incorporation. Assistive Tech Informal Screening Assessment Reports or AT Informal Observations are priced at \$350.
- **Ancillary Services/Additional Student & District AT/AAC Tech Support (starting @ \$140/hr)**
SCANNING TO DIGITAL TEXTBOOKS/DOCUMENTS: paper-based print materials into digital format to meet individual student needs.
PURCHASE ORDER MATERIALS QUOTE PROCUREMENT: quotes for assistive technology software and hardware, at district request.
PROCURING DIGITAL TEXTBOOKS FROM SOURCE: textbooks/novels from BookShare, publishers or other alternate sources to meet individual student needs.
RESEARCH/SOLUTIONS FOR VENDOR/DISTRICT TECH SUPPORT: working with district tech support, commercial products vendors, and as liaison between the two, towards facilitation of troubleshooting and proper resolve of district-related assistive technology/installations/set-up/issues.
DISTRICT OF RESIDENCY-DISTRICT/SCHOOL OF LOCATION TECH INTEGRATION: liaison between the two towards the facilitation of proper resolve of assistive technology/installations/set-up/issues.
OFF-SITE DEVICE SET-UP/SOFTWARE INSTALL/CUSTOMIZATION/TROUBLESHOOTING
- **In-District Annual Bundle AssistiveTech Consultation Program (Annual Bundle Program Price)**
Districts may bundle team in-service, screenings, service provision, technology setup and professional development, providing for all in-district Assistive Technology needs for an entire school year. Discounted bundled Assistive Technology Evaluations/individual service mandates can be made available to districts contracting multiple annual bundled services via purchase orders.
- **Out-of-District Travel/Excessive Travel Distance (\$1.35/mile)**
At times, providers are required to travel further than normal requisite distances in order to perform services. Depending upon the amount of extra excess travel distance, ALTA may charge for Extra Travel Mileage. Extra Travel Mileage charges will be discussed for written pre-approval before services at distances are initiated. Extra Travel is billed per actual excess mile only, and not for actual travel time or for any extra time spent in traffic/travel related delays.
- **Related Services (\$70/30 min. session, \$85/45 min. session, \$110/60 min. session)**
ALTA also offers a variety of related educational and therapeutic services, including Special Education, Speech, Occupational, Physical and Vision Therapy, specifically for those students requiring professionals that are skilled in the incorporation and use of technology within their practiced therapeutic domain. Independent Service Providers can be provided for students in out-of-district placements, for home-based ABA teams incorporating augmentative communication devices, and for medically fragile students educated at home or in nursing/rehab facilities. Certain related services that require professionals with additional specialized training and skills beyond normal state certification/licensure, such as Wilson Reading Teachers, are available at slightly higher hourly rates.



CSDNET, Inc

874 Montauk Hwy. Bayport, NY 11705

Tel: 631-924-7474

Fax: 631-924-7475

www.csdnet.net

South Country School District □ IT Infrastructure Analysis/Audit SOW

Service IT Analysis/Audit

Purpose To provide a full business/technology analysis and recommendations regarding the IT Infrastructure.
This service will include a review of the South Country School District's Network Elements (NEs), NE software releases, NE configuration validity, and operational software & patch-level validity. Analysis is compared with previously captured network baseline analysis, if previously performed and made available to CSDNET. Detailed and executive level reports are prepared. Analysis information will enable South Country School District to plan for network expansion or deployment, solve problems by identifying their source, and plan for efficient management moving forward.



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1- Detailed Service Description

This IT infrastructure Analysis/Audit (“Service”) provides an assessment of your current IT environment and provides recommendations to improve the IT infrastructure and/or verify its efficiencies for sustainable growth and ease of management.

The scope of this Service is limited to a representative sampling of key targeted locations both onsite and via remote access as well as interviewing key stakeholders to gain a firm understanding of the network topology and configurations.

1.1 Services

The IT Infrastructure Analysis/Audit service includes:

- A review of available network information
- A review of the existing ‘As-Built’ information
- A review the hardware inventory and configuration of current network/server infrastructure
- A review of all switch configurations
- A review of critical services such as DNS, DHCP and Active Directory among others.
- A review of all UPS’s in each closet

2 Roles and Responsibilities

This section defines the detailed CSDNET & South Country School District responsibilities in order to successfully deliver the IT infrastructure Assessment/Audit findings and recommendations. The owner is accountable for delivering the specific activity in alignment with the deliverables defined in Section 1.

2.1 CSDNET Responsibilities

CSDNET will:

- Designate a Service project coordinator to be available to set up initial activities and communication
- Comply with South Country School District security measures for accessing data networks
- Perform the work tasks set out in the SOW
- Perform Service activities using CSDNET standard practices
- Provide the necessary remote testing console from the CSDNET premise
- Provide highly qualified data network engineering personnel to perform the tasks associated with the Service
- Provide the final IT infrastructure Assessment/Audit and Recommendations for Support written report upon Service completion

2.2 South Country School District Responsibilities

For successful completion of this Service, with South Country School District is required to:

- Provide equipment locations
- Provide information as required by CSDNET during the Service (e.g. topology maps, design documents, past audit/assessment reports, bandwidth, and resource utilization reports, etc.)
- Provide log-on IDs and passwords to network equipment and management tools
- Provide current system and network documentation (may include hard and soft copies)
- Designate a single point of contact to be available during all work activities, for communication, reporting, and sign-off upon Service completion
- Provide written signed authorization by appropriate authorized individuals permitting CSDNET to perform network scans as outlined in this SOW
- If applicable, verify, complete and submit the necessary forms and questionnaires provided by CSDNET in a timely manner
- Provide VPN access for CSDNET to perform the IT Assessment/Audit as set out in this SOW in a timely manner. This includes providing VPN client software, IP addressing and login information
- Provide access to all parts of the network being reviewed
- Notify CSDNET promptly of any problems that may affect CSDNET's ability to perform the Service
- Provide subject matter experts for third party products installed in your network, if required by CSDNET

-
- Require attendance of key staff members and/or management for interviews conducted by CSDNET
 - Clearly specify any network/technology changes that are considered or will be implemented during the Service

3 Deliverables

As a result of CSDNET's IT infrastructure Assessment/Audit we will deliver the following:

- Updated 'As-Built' of South Country School District's Network
- Updated Switch Configuration Recommendations with service costs to implement recommendations
- Verification and/or recommendations for UPS's across the closets
- Visual representation of each closet and their equipment – to be provided via photographs both printed and soft copy
- Recommendations for support, moving forward, for the entire data network
- Proposal from CSDNET to perform support for the entire data network post this assessment/audit

4 Assumptions

Network Assessment/Audit Service activities are based upon the following assumptions:

- This mutually agreed upon SOW will be signed and a South Country School District purchase order will be issued before Service can begin
- Completion of the deliverables and performance of the Services are based on the parties carrying out their responsibilities in a timely manner. The parties will rely on a mutually agreed Job Change Order (JCO) to address any changes, delays or disruptions in CSDNET's continuous performance of Services, other than delays or disruptions caused solely by CSDNET and / or its subcontractors
- CSDNET will provide the Service during South Country School District normal business hours, Monday through Friday, excluding CSDNET observed holidays
- When CSDNET's Service requires after-hours remote access to your site, you will facilitate such reasonable requests from CSDNET

5 Exclusions

This Service excludes:

- Training of your personnel
- The assessment of any part and / or aspect of your network that is not mutually agreed upon and set out in the SOW
- Disclosing proprietary information relative to the exact methods and procedures for Service delivery
- Not responsible to ensure readiness of South Country School District provided endpoint equipment
- A guarantee of network health
- MAC's (Moves, Add's, Changes) or installation and configuration of new networking devices (major installation work), repair of network or computer and computer peripherals (i.e. monitors, scanners, printers, modems, etc).

6 Pricing

Disclaimer

1. EXCLUSION FROM WARRANTY ON LABOR

CSDNET, INC. explicitly excludes from its warranty, any breakage and/or damage caused by contact or manipulation of the hard drive or any other components by Customer, any third party software or hardware provider, end-user, or other persons, after completion of the attached statement of work. Any work performed on the installed system by Customer or a third party must be approved in writing by CSDNET, INC. prior to beginning work and the warranty must be re-certified before the warranty is re-instated and is valid. Re-certification will result in additional charges to examine the system functionality and performance at the prevailing time and materials rates. Failure to obtain re-certification voids all warranties, expressed or implied, and Customer accepts work as is.

CSDNET, Inc. reserves the right to modify or cancel this proposal at any time. Unless previously cancelled, this proposal automatically expires 30 Days from 3.5.14.

Total project cost (*) of the above Scope of Work without any changes: \$8,600.00**

** Service Price Derived utilizing Eastern Suffolk BOCES RFP# 13-50-0521 (Sr. Network Engineer \$1,720.00 per day * five (5) days).*

****Above cost excludes any applicable NYS tax.**

By signing this document the customer is accepting all of the terms and conditions as stated herein, and in so doing hereby authorizes the above Scope of Work subject to all of the terms and conditions contained herein. Person signing this document represents that he or she has the authority to enter into binding agreements on behalf of South Country School District. Signature below represents acceptance on behalf of South Country School District of all the above terms and conditions and provides authorization to CSDNET, INC for the above statement of work:

Authorized customer signature

Date

