

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT  
East Patchogue, New York**

**BOARD OF EDUCATION  
ANNUAL REORGANIZATION MEETING**

**SOUTH HAVEN SCHOOL  
2714 MONTAUK HIGHWAY  
BROOKHAVEN, NY 11719**

**WEDNESDAY, JULY 7, 2010**

**A-G-E-N-D-A**

**The Board of Education has determined that the actions it will take with respect to all items appearing on the agenda are Type II actions under the SEQRA regulations, 6 NYCRR 617.5, which have no significant impact on the environment.**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (7:00 p.m.)  
The School Attorney will preside until election of the President of the Board of Education.
2. **NEWLY ELECTED TRUSTEES**  
Owen Durney and Julio Morales will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
3. **SUPERINTENDENT OF SCHOOLS**  
Joseph L. Cipp, Jr., Superintendent of Schools will be administered the Oath of Faithful Performance of Office (Sections 10 and 30 and New York State Constitution, Article 13-1). The School Attorney will administer the Oath of Office.
4. **ELECTION OF PRESIDENT FOR 2010-2011**  
From this point, the School Board President will be \_\_\_\_\_. The School Attorney will administer the Oath of Office.
5. **ELECTION OF VICE-PRESIDENT FOR 2010-2011**  
From this point, the School Board Vice President will be \_\_\_\_\_. The School Attorney will administer the Oath of Office.

The nominations were closed and the President, Vice-President and newly-elected board members were administered the oath of office by the school attorney.

\_\_\_\_\_, President  
\_\_\_\_\_, Vice-President

6. **BOARD CONSENT ITEMS**

- A. **Appointments and Bonding of Officers:** The Board hereby makes the following officer appointments for the 2010-2011 school year and that the salaries for the officers are set in accordance with the budget appropriations indicated in Appendix A.

**Officers**

Nancy Poulos	District Clerk
Sara Cioffaletti	District Clerk Pro-tem
Board President	Deputy District Treasurer

- B. **Appointment and Bonding of Officer:** The Board hereby makes the following officer appointment from July 1, 2010 through June 30, 2011 and that the salary be set in accordance with the budget appropriation indicated in Appendix A.

**Officer**

Christine Johnson	District Treasurer
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- C. **Administer Oath of Office.** As indicated in Ed. Law 2114 & 2503; Commissioner's Regulations 170.2.

Nancy Poulos	District Clerk
Sara Cioffaletti	District Clerk Pro-Tem
Christine Johnson	District Treasurer
Stan Pelech	Deputy District Treasurer

- D. **Appointments**

Callaghan Nawrocki, LLP	Internal Auditor
Guercio & Guercio	General and Labor Counsel
Orrick, Herrington & Sutcliffe	Bond Counsel
Munistat Services	Fiscal Advisor
Omni Group	Pension Plan Administrator

Fitzharris	Insurance Broker for Dental & Long-Term Disability Plan
J. J. Stanis	Insurance Broker for Employee Life Insurance and Flex Benefit Plan
Kinney Management Services, LLC	Administrator for Medicaid Reimbursement
NYSIR	Insurance Consultant for Commercial Automobile, Excess Catastrophe Insurance, School Board Liability, Commercial Boiler & Machinery, Commercial General Liability, Commercial Inland Marine and Commercial Property
School Aid Specialists	State Aid Claim Consultant
Tom Brienza	Asbestos Designee (AHERA) (Section 99-519 of Public Law)
Management Advisory Group of N.Y., Inc.	Special Education STAC Services
Cullen & Danowski, LLP	External Auditors
Booksmart Accounting	Accounting Consulting Services
Whitsons Culinary Group	Food Services
Alan Phillips	Suffolk School Employee Health Plan Management Trustee
TBD	Purchasing Agent
Alan Phillips	Deputy Purchasing Agent
Joseph L. Cipp, Jr.	Census Enumerator
Nelson Briggs	Attendance Officer

Alan Phillips	Records Management Officer
Nelson Briggs	Civil Rights/Title IX Compliance Officer
Jack Colombo	Residency Officer
Chief Election Inspector	Alison Neumann
Election Inspectors	Lorraine Berwick, Joan Blum, Patricia Bragoli, Mary Dunbar, Lorraine Lengyel, Kathy Leone, Virginia Manitta, Dawn Moore, Mary Neumann, Elsie Pugliese, Stephen Retenski, Tina Marie Retenski, Michael Risolo, Toni Risolo, Rose Ventiere, Ann Vergona.
Dr. Frank S. Segretto	School Physician
Jack Colombo	Section 504 Compliance Officer
Kimberly Williams	Homeless Liaison Officer
Jack Colombo	CSE/SCSE/CPSE Chairperson
Theresa McGuire	CSE/SCSE/CPSE Co- Chairperson
Dr. Naomi Mann	District-Wide Psychologist/Evaluator CSE/SCSE/CPSE Co- Chairperson

Sub-Committee on Special Education Chairpersons  
CSE/SCSE Psychologists and Evaluators

Ms. Elizabeth Eaton	Bellport High School
TBD	Bellport High School
Ms. Vicki Zseller	Bellport Middle School
Dr. Rachel LeRoux	Frank P. Long Intermediate School
Ms. Stacey Weber	Brookhaven Elementary School
Ms. Susan Smith-Alpert	Kreamer Street Elementary School
Dr. Emanuel Kostakos	Verne W. Critz Elementary School
Mr. Richard Pardo	South Haven School

CSE/SCSE Educational Evaluators

Teresa Vatalaro	Bellport High School/Bellport Middle School
Marilyn Andersen	Frank P. Long Intermediate School
Allison Schelin	Frank P. Long Intermediate School
Marian Gamm	Brookhaven Elementary School
Brenda Smith	Kreamer Street Elementary School
Lisa Morello	Verne W. Critz Elementary School

CPSE/CSE/SCSE District-Wide Educational Evaluator

Patricia Felice

Director of School Health Services

Dr. Frank S. Segreto

Medical Evaluators

The Cody Center, Stony Brook University

Parent Members

Beth Ann Carroll – CSE and CPSE  
Anita Durney - CSE  
Jean Geiger - CSE  
Jayne Guercio – CSE  
Yelissa Loizides - CPSE  
Kariann Marziliano – CPSE  
Deidre Miller – CSE  
Maureen Piotti – CSE  
Eileen Selts - CSE  
Ellen Sullivan - CPSE

Surrogate Parent

Johanna Green

Others-CSE

Child's Special Education Teacher  
Special Education Teacher/Evaluator  
General Education Teacher  
Related Service Providers (as per Board approval)

Others-CPSE

County of Suffolk Representative as selected by the Bureau of Services for  
Children with Disabilities for the CPSE  
Child's Teacher  
County of Suffolk Early Intervention Official  
Evaluation Site Representative

**E. *Nawrocki Smith LLP***

**Internal Auditor**

**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Nawrocki Smith LLP* to provide (TAB #1)

*Internal Auditor Services* to the district for the 2010-2011, 2011-2012 and 2012-2013 school years. (Budget Code: A1320.443.00)

***Guercio & Guercio***

**General Counsel**

- F. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *General Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio, LLP* to provide general counsel representation to the district for a period commencing July 1, 2010 through June 30, 2011. (Budget Code: A1420.441.00) (TAB #2)

***Guercio & Guercio***

**Labor Counsel**

- G. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a *Labor Counsel Contract* between the Board of Education of the South Country Central School District and *Guercio & Guercio* to provide labor counsel representation services to the district for a period commencing July 1, 2010 through June 30, 2011. (Budget Code: A1420.441.00) (TAB #3)

***Orrick, Herrington & Sutcliff***

**Bond Counsel**

- H. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an *Engagement Letter* between the Board of Education of the South Country Central School District and *Orrick, Herrington & Sutcliffe, LLP* to provide *bond counsel representation services* to the district for a period commencing July 1, 2010 through June 30, 2011. (Budget Code: A1310.400.00) (TAB #4)

***Munistat Financial Services***

**Fiscal Advisor**

- I. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *Munistat Services, Inc.* to provide *Financial Advisory Services* to the district for the 2010-2011 fiscal year. (Budget Code: A1310.400) (TAB #5)

J. ***The Omni Group***

**Pension Plan Administrator**

- RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *The Omni Group* to provide *403(b) third party administration services* to the district for the 2010-2011 academic year. (Budget Code: A1910.424.00) (TAB #6)

- K. Cullen & Danowski, LLP**  
**External Auditor**  
**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a service agreement between the Board of Education of the South Country Central School District and *Cullen & Danowski, LLP* to provide *External Auditor Services* to the district for the year ended June 30, 2011.(Budget Code: A1320.442.00) (TAB #7)
- L. School Aid Specialists, LLC**  
**State Aid Review**  
**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *School Aid Specialists, LLC* to provide *state aid review services* to the district for the 2010/2011 school year.(Budget Code: A1310.400.00) (TAB #8)
- M. Booksmart Accounting**  
**Accounting Consultant Services**  
**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *Booksmart Accounting* to provide *accounting consultant services* to the district for the 2010/2011 fiscal year.(Budget Code: A1310.400.00) (TAB #9)
- N. Whitsons Culinary Group**  
**Food Services**  
**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and *Whitsons Culinary Group* to provide *food services* to the district for the 2010/2011 school year.(Budget Code: C286.0400) (TAB #10)
- O. Educational Data Services, Inc.**  
**Cooperative Bidding Provider**  
**RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an agreement between the Board of Education of the South Country Central School District and *Educational Data Services, Inc* to provide *cooperative bidding for consumable school supplies for the 2010-2011 school year*.(Budget Code: A1310.400.00) (TAB #11)
- Kinney Management Services, LLC***  
**Public Health Insurance Management Services**  
**P. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to extend the *Agreement* between the Board of Education of the South Country Central School District and *Kinney Management Services, LLC* to provide Public Health Insurance Management Services in connection with Medicaid Reimbursements to the district for a period commencing July 1, 2010 through June 30, 2011 with an increase of 3%. (Budget Code: A2250.401.00) (TAB #12)

**Board Policies, By-Laws, Rules, Regulations and Code of Ethics**

Q. **RESOLVED**, that the Board hereby accepts and continues policies, by-laws, rules, regulations and code of ethics adopted by the previous Board of Education (Ed. Law 1709 & 2503).

R. **Election Inspectors**

**RESOLVED**, that the Board hereby approves that the person appointed as chief election inspector be paid at an hourly rate of \$14.50 per hour and the persons appointed as election inspectors be paid at \$12.50 for the 2010-2011 fiscal year. (Budget Code: A1060.449.00)

**Payroll Certification**

S. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or the Assistant Superintendent for Business to certify payrolls (Commissioner's Regulations 170.2; Ed. Law 1720, 2523).

**Surety Bonds**

T. **RESOLVED**, that the Board hereby authorizes the preparation of surety bonds for the School District Treasurer, Deputy District Treasurer, District Clerk, Deputy District Clerk, Claims Auditor and Internal Auditor in the amount of \$500,000.00 each.

**Grant Application Designee**

U. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools as the person authorized to file applications for Education Consolidation & Improvement Act (ECIA) funds and other special federal or state funds, or grants in aid.

**Petty Cash Funds**

V. **RESOLVED**, that the Board hereby establishes Petty Cash Funds and designates respective custodians for each fund for the 2010-2011 school year, as follows:

Central Administration. . . . .	\$100.00	Joseph L. Cipp, Jr.
Bellport High School . . . . .	\$100.00	TBA
Bellport Middle School. . . . .	\$100.00	Brian Ginty
Frank P. Long School . . . . .	\$100.00	Stefanie Greco-Rucinski.
Brookhaven Elem. School . . . . .	\$100.00	TBA
Verne W. Critz School . . . . .	\$100.00	Kathleen Munisteri
Kreamer Street School. . . . .	\$100.00	Sean Clark

**Budget Transfers**

W. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools to approve budget transfers up to the amount of \$5,000 in accordance with Board Policy. An amount exceeding \$5,000 shall require prior approval by the Board. All transfers must be included in the Treasurer's Monthly Report.



**Bank Accounts**

X. **RESOLVED**, that the Board hereby designates the banks listed below as official depositories for the accounts of the South Country Central School District, Town of Brookhaven, New York, for the purpose of establishing all necessary commercial banking and investment accounts for all district funds, and that the same banks be authorized to recognize the signatures of the District Treasurer, Deputy District Treasurer and Vice President of the Board of Education (*only in the event of the absence or inability of the District Treasurer and the Deputy District Treasurer*) in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2010 to June 30, 2011:

- **Bank**  
Bank of America  
Capital One  
Chase Bank  
Flushing Commercial bank  
HSBC  
TD Bank

**Official District Newspapers**

Y. **RESOLVED**, that the Board hereby designates the *L. I. Advance, and South Shore Press* as the district's official newspapers (Ed. Law 2004).

**Administrator/Faculty Attendance at Conferences**

Z. **RESOLVED**, that the Board hereby authorizes the Superintendent of Schools or designee to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2010-2011 budget appropriations and in accordance with Board policy (General Municipal Law 77-b).

**Mileage Reimbursement**

AA. **RESOLVED**, that the Board hereby establishes the mileage reimbursement rate at 55¢ per mile for the 2010-2011 school year (Ed. Law 2118).

8. **ADJOURNMENT**

**APPENDIX "A"**

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT**

**BOARD OF EDUCATION**

**OFFICER APPOINTMENT SALARIES**

**2010-2011**

**WHEREAS**, in accordance with the provisions of the New York State Education Law, the Board of Education is required to appoint the following personnel:

**THEREFORE BE IT RESOLVED**, that the following be appointed in the manner specified below:

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY</u></b>	<b><u>EFFECTIVE</u></b>
<b><u>Officers:</u></b>			
Nancy Poulos	District Clerk	\$66,200/yr	7/1/10
Christine Johnson	District Treasurer	\$44,000/yr	7/1/10 - 6/30/11