

REORGANIZATION MEETING - PAGE 001- JULY 3, 2013

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
189 No. Dunton Avenue, East Patchogue, New York 11772
MINUTES**

1. CALL TO ORDER (7:15 p.m.)

Call to Order

Serving as Temporary Chairperson until the election of a Board President, District Clerk Nancy Poulos called the Annual Reorganization Meeting of the Board of Education to order at 7:15 p.m. The meeting took place at the South Haven School, Montauk Hwy, Brookhaven, NY.

Board of Education Members Present:

Victor Correa	Julio Morales
Rocco DeVito	Chris Picini
Lisa Di Santo Grossman	Rob Powell
Carol Herrmann	Barbara Schatzman
Jeannette Mistler	

Roll Call

Others Present: Acting Superintendent of Schools, Charles Delargy, Asst Superintendent for HR, Nelson Briggs, Principals Sean Clark, Travis Davey, Student Support Services Director, Theresa McGuire, District Treasurer Christine Johnson, School Attorneys Christopher Guercio, Douglas Spencer, other guests and members of the community.

PLEDGE OF ALLEGIANCE

Secretary to the Superintendent, Sara Cioffaletti, led all present in the Pledge of Allegiance.

Pledge

2. OATH OF OFFICE – NEWLY ELECTED TRUSTEES

District Clerk, Nancy Poulos, administered the Oath of Faithful Performance of Office to newly elected Trustees, Rocco DeVito, Carol Herrmann and Julio Morales.

Oath of Office Trustees

D. OATH OF OFFICE – ACTING SUPERINTENDENT OF SCHOOLS

District Clerk, Nancy Poulos, administered the Oath of Faithful Performance of Office to Acting Superintendent of Schools, Charles M. Delargy.

Oath of Office Acting Supt

E. ELECTION OF BOARD PRESIDENT 2013-2014

The District Clerk called for nominations for the office of Board of Education President. Trustee Powell nominated Trustee Chris Picini, seconded by Trustee Mistler. Trustee Grossman nominated Trustee Morales. There was no second. Upon receiving no further nominations, the nominations were closed.

Trustee Picini Elected Board President

A roll call vote was taken on the nomination of Trustee Chris Picini.

Victor Correa	No
Rocco DeVito	Yes
Lisa Di Santo Grossman	No
Carol Herrmann	Yes
Jeannette Mistler	Yes
Julio Morales	No
Chris Picini	Yes
Rob Powell	Yes
Barbara Schatzman	No

The nomination was approved by a majority vote and Trustee Chris Picini was declared President of the Board of Education for the 2013-2014 School Year.

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OATH OF OFFICE – BOARD PRESIDENT

District Clerk Nancy Poulos, administered the Oath of Faithful Performance of Office to Chris Picini, who will serve as Board of Education President for the 2013-2014 school year. Mr. Picini then presided over the remainder of the meeting.

Oath of Office
Board
President

5. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT 2013-2014

Board President Picini called for nominations for the office of Vice President of the Board of Education. Trustee DeVito nominated Trustee Herrmann, seconded by Trustee Powell. Trustee Morales nominated Trustee Grossman, seconded by Trustee Mistler.

Trustee Herrmann
Elected Board Vice
President

A roll call vote was taken on the nomination of Trustee Herrmann.

Victor Correa	Yes
Rocco DeVito	Yes
Lisa Di Santo Grossman	No
Carol Herrmann	Yes
Jeannette Mistler	No
Julio Morales	Yes
Chris Picini	Yes
Rob Powell	Yes
Barbara Schatzman	No

The nomination was approved by a majority vote and Trustee Carol Herrmann was declared Vice President of the Board of Education for the 2013-2014 School Year.

OATH OF OFFICE – BOARD VICE PRESIDENT

District Clerk Nancy Poulos, administered the Oath of Faithful Performance of Office to Carol Herrmann, who will serve as Board of Education Vice President for the 2013-2014 school year.

Oath of Office
Board
President

6. BOARD CONSENT ITEMS

A motion (Correa / Powell) to approve the following:

Officer
Appointments

- A. Appointments and Bonding of Officers:** The Board hereby makes the following officer appointments for the 2013-2014 school year and that the salaries for the officers are set in accordance with the budget appropriations indicated in Appendix A.

Officers

Nancy Poulos	District Clerk
Sara Cioffaletti	District Clerk Pro-tem
Christine Johnson	District Treasurer
Nelson Briggs	Deputy District Treasurer

VOTE: Motion carries unanimously. 9-Yes, 0-No.

B. OATH OF OFFICE

School Attorney Christopher Guercio administered the Oath of Faithful Performance of Office to District Clerk Nancy Poulos. District Clerk Nancy Poulos, administered the Oath of Faithful Performance of Office to Sara Cioffaletti, Christine Johnson and Nelson Briggs.

Oath of Office
Officers

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An omnibus motion (Herrmann / DeVito) to approve the following Board consent items # C through EE, with the exception of Items E, F & BB, which will be voted on separately:

C. Appointments

Appointments

Purchasing Agent	Brian Phillips
Deputy Purchasing Agent	Karen Horoszewski
Attendance Officer	TBD
Asbestos Compliance Officer	Charles Delargy
Census Enumerator	TBD
Civil Rights/Title IX Compliance Officer	Nelson Briggs
Records Management Officer	Charles Delargy
Residency Officer	Nelson Briggs
Suffolk School Employee Health Plan Management Trustee	Charles Delargy
Chief Election Inspector	Alison Neumann
Election Inspectors	Joan Blum, Patricia Bragoli, Lorrie Colichio, Joanne Colosa, Mary Dunbar, LaNel Kavander , Joyce Kinney, Kathy Kocher, Kathy Leone, Virginia Manitta, Dawn Moore, Paul Neumann III, Elsie Pugliese, Michael Risolo, Toni Risolo, Judy Rivera, Darlene Towler, Rose Ventiere, Ann Vergona, Jimmie Webb.
School Physician	Dr. Anthony Donatelli
Section 504 Compliance Officer	TBD
Homeless Liaison Officer	TBD
CSE/SCSE/CPSE Chairperson	TBD
CSE/SCSE/CPSE Co-Chairperson	TBD
District-Wide, Psychologist/Evaluator, CSE/SCSE/CPSE, Co-Chairperson	Lorrie Barry

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Sub-Committee on Special Education Chairpersons

CSE/SCSE Psychologists and Evaluators

Elizabeth Eaton	Bellport High School
Brian Dalpiaz	Bellport High School
Brian Norton	Bellport High School
Vicki Zseller	Bellport Middle School
Rachel LeRoux	Frank P. Long Intermediate School
Stacey Weber	Brookhaven Elementary School
Susan Alpert	Kreamer Street Elementary School
Emanuel Kostakos	Verne W. Critz Elementary School
Naomi Mann	Southaven

CSE/SCSE Educational Evaluators

Teresa Vatalaro	Bellport High School/Bellport Middle School
Marilyn Andersen	Frank P. Long Intermediate School
Cari Negri	Frank P. Long Intermediate School
Colleen McQueeney	Brookhaven Elementary School
Lisa Morello	Kreamer Street Elementary School
Brenda Smith	Verne W. Critz Elementary School

CPSE/CSE/SCSE District-Wide Educational Evaluator

TBD

Medical Evaluators

The Cody Center, Stony Brook University

Parent Members for CSE/CPSE

Beth Ann Carroll
Sarah Colon
Allison D'Ambrosio
Beth Ditman
Anita Durney
Lauren Foissett
Lovelie Lewis
Chrisanne Schwartz
Ellen Sullivan

Surrogate Parent

Johanna Green

Others-CSE

Child's Special Education Teacher
Special Education Teacher/Evaluator
General Education Teacher
Related Service Providers (as per Board approval)

Others-CPSE

County of Suffolk Representative as selected by the Bureau of Services for Children with Disabilities for the CPSE
Child's Teacher
County of Suffolk Early Intervention Official
Evaluation Site Representative

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INTERNAL AUDITOR- NAWROCKI SMITH, LLP

- D. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute an Engagement Letter between the Board of Education of the South Country Central School District and Nawrocki Smith, LLP to provide Internal Auditor Services to the District for the fiscal year ending June 30, 2014.

CLAIMS AUDITOR- DENISE LONGOBARDI

- G. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Consultant Services Contract between the Board of Education of the South Country Central School District and Denise Longobardi to provide internal claims auditing services to the District for a period commencing July 1, 2013 through June 30, 2014.

BOND COUNSEL- HAWKINS, DELAFIELD & WOOD, LLP

- H. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Bond Counsel Agreement between the Board of Education of the South Country Central School District and Hawkins, Delafield & Wood, LLP to provide bond counsel representation services to the District for a period commencing July 1, 2013 through June 30, 2014.

FISCAL ADVISOR- MUNISTAT SERVICES, INC.

- I. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Service Agreement between the Board of Education of the South Country Central School District and Munistat Services, Inc. to provide financial advisory services to the District for the 2013-2014 fiscal year.

PENSION PLAN ADMINISTRATOR- THE OMNI GROUP

- J. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Service Agreement between the Board of Education of the South Country Central School District and The Omni Group to provide 403(b) third party administration services to the District for the 2013-2014 academic year.

EXTERNAL AUDITOR- CULLEN & DANOWSKI, LLP

- K. **RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Service Agreement between the Board of Education of the South Country Central School District and Cullen & Danowski, LLP to provide external auditor services to the District for the fiscal year ending June 30, 2014.

- L. **INSURANCE BROKER FOR DENTAL INSURANCE- FITZHARRIS & COMPANY, INC.**

RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and Fitzharris & Company, Inc. to provide dental insurance for the 2013-2014 school year.

- M. **INSURANCE BROKER FOR WORKERS COMPENSATION- FITZHARRIS AGENCY, INC.**

RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and Fitzharris Agency, Inc. to provide workers compensation insurance for the 2013-2014 school year.

- N. **INSURANCE BROKER FOR EMPLOYEE LIFE INSURANCE-J.J. STANIS AND COMPANY, INC**

RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and J.J. Stanis and Company, Inc. to provide Group Life Insurance for the 2013-2014 school year.

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- O. INSURANCE BROKER FOR FLEX BENEFIT PLAN- J.J. STANIS AND COMPANY, INC.**
RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and J.J. Stanis and Company, Inc. to provide the Flex Benefit Plan for the 2013-2014 school year.
- P. INSURANCE BROKER FOR MEDICAL REIMBURSEMENT - J.J. STANIS**
RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and J.J. Stanis and Company to administer the medical reimbursement plan for the 2013-2014 school year.
- Q. STUDENT ACCIDENT INSURANCE- PUPIL BENEFITS PLAN, INC.**
RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and Pupil Benefits Plan to provide student accident insurance for the 2013-2014 school year.
- R. INSURANCE CONSULTANT FOR COMMERCIAL AUTOMOBILE, EXCESS CATASTROPHE INSURANCE, SCHOOL BOARD LIABILITY, COMMERCIAL BOILER & MACHINERY, COMMERCIAL GENERAL LIABILITY, COMMERCIAL INLAND MARINE AND COMMERCIAL PROPERTY- THE NEW YORK SCHOOLS INSURANCE RECIPROCAL (NYSIR)**
RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a policy renewal between the South Country Central School District and The New York Schools Insurance Reciprocal (NYSIR) for the 2013-2014 school year.
- S. STATE AID REVIEW- SCHOOL AID SPECIALISTS**
RESOLVED, that the Board hereby authorizes the President of the Board of Education to execute a contract between the Board of Education of the South Country Central School District and School Aid Specialists, LLC to provide state aid review services to the District for the 2013-2014 school year.
- T. BOARD POLICIES, BY-LAWS, RULES, REGULATIONS AND CODE OF ETHICS**
RESOLVED, that the Board hereby accepts and continues policies, by-laws, rules, regulations and code of ethics adopted by the previous Board of Education (Ed. Law 1709 & 2503).
- U. ELECTION INSPECTORS**
RESOLVED, that the Board hereby approves that the person appointed as chief election inspector be paid at an hourly rate of \$14.50 per hour and the persons appointed as election inspectors be paid at \$12.50 for the 2013-2014 fiscal year.
- V. PAYROLL CERTIFICATION**
RESOLVED, that the Board hereby authorizes the Acting Superintendent of Schools or the Assistant Superintendent for Business to certify payrolls (Commissioner's Regulations 170.2; Ed. Law 1720, 2523).
- W. SURETY BONDS**
RESOLVED, for the 2013-2014 school year, that a bond of \$4,000,000 be approved which provides Dishonesty Coverage for any employee required by law to be individually bonded, as well as volunteer workers.

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X. AUTHORIZATION FOR GRANT APPLICATIONS

WHEREAS, the nature of State, Federal, and County grant applications require approval of the Board of Education, and

WHEREAS, the timeliness of information and deadline requirements are not necessarily coordinated with meetings of the Board of Education, now therefore, be it

RESOLVED, Charles M. Delargy, Acting Superintendent of Schools, is authorized to apply for any and all funding which in his judgment is appropriate for the South Country Central School District for the 2013-2014 school year, and

BE IT FURTHER RESOLVED that the Acting Superintendent of Schools report such application for funding to the Board of Education at the next regular meeting following.

Y. PETTY CASH FUNDS

RESOLVED, that the Board hereby establishes petty cash funds and designates respective custodians for each fund for the 2013-2014 school year, as follows:

Central Administration	\$100.00	Charles M. Delargy
Bellport High School	\$100.00	Tim Hogan
Bellport Middle School.	\$100.00	Brian Ginty
Frank P. Long School	\$100.00	Stefanie Greco-Rucinski
Brookhaven Elem. School	\$100.00	Travis Davey
Verne W. Critz School	\$100.00	Kathleen Munisteri
Kreamer Street School.	\$100.00	Sean Clark
South Haven.	\$100.00	TBD

Z. BUDGET TRANSFERS

RESOLVED, that the Board hereby authorizes the Acting Superintendent of Schools to approve budget transfers up to the amount of \$5,000 in accordance with Board Policy. An amount exceeding \$5,000 shall require prior approval by the Board. All transfers must be included in the Treasurer's Monthly Report.

AA. BANK ACCOUNTS

RESOLVED, that the Board hereby designates the banks listed below as official depositories for the accounts of the South Country Central School District, Town of Brookhaven, New York, for the purpose of establishing all necessary commercial banking and investment accounts for all district funds, and that the same banks be authorized to recognize the signatures of the District Treasurer, Deputy District Treasurer and President of the Board of Education (*only in the event of the absence or inability of the District Treasurer and the Deputy District Treasurer*) in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2013 to June 30, 2014:

- **Bank**
 - Bank of America
 - Capital One
 - Chase Bank
 - Flushing Commercial bank
 - HSBC
 - TD Bank

CC. ADMINISTRATOR/FACULTY ATTENDANCE AT CONFERENCES

RESOLVED, that the Board hereby authorizes the Acting Superintendent of Schools or designee to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2013-2014 budget appropriations and in accordance with Board policy (General Municipal Law 77-b).

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DD. MILEAGE REIMBURSEMENT

RESOLVED, that the Board hereby establishes mileage reimbursement at the IRS established rate for the 2013-2014 school year.

EE. STANDARD WORKDAY REPORTING

RESOLVED, that the South Country Central School District/ Location code 58023506 hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day	Term of Office	Participates in Time-Keeping System (Y/N)	Days/Months Based on Record of Activities
District Clerk	Nancy Poulos	7.33	7/1/2013-6/30/2014	Y	
District Treasurer	Christine Johnson	7	7/1/2013-6/30/2014	Y	8.41

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Schatzman / Correa) was made to approve the following resolution and then withdrawn. A new motion (Schatzman / Correa) was then made to accept the contract with the stipulation that it is voidable in 30 days.

GENERAL COUNSEL- GUERCIO & GUERCIO, LLP

- E. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a General Counsel Contract between the Board of Education of the South Country Central School District and Guercio & Guercio, LLP to provide general counsel representation to the District for a period commencing July 1, 2013 through June 30, 2014.

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Schatzman / Herrmann) to approve the following with the amended provision that it is voidable in 30 days.

LABOR COUNSEL- GUERCIO & GUERCIO, LLP

- F. RESOLVED**, that the Board hereby authorizes the President of the Board of Education to execute a Labor Counsel Contract between the Board of Education of the South Country Central School District and Guercio & Guercio, LLP to provide labor counsel representation services to the District for a period commencing July 1, 2013 through June 30, 2014 .

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

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A motion (Grossman / DeVito) to separate the following resolution for the purposes of voting:

BB. OFFICIAL DISTRICT NEWSPAPERS

RESOLVED, that the Board hereby designates the L. I. Advance, and South Shore Press as the district's official newspapers (Ed. Law 2004).

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Hermann / Morales) to approve the following resolution:

OFFICIAL DISTRICT NEWSPAPER: LI Advance

RESOLVED, that the Board hereby designates the Long Island Advance as the district's official newspaper.

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Mistler / Morales) to amend and approve the following resolution as amended:

OFFICIAL DISTRICT NEWSPAPER: South Shore Press

RESOLVED, that the Board hereby designates the South Shore Press as the district's secondary official newspaper, to be only used for budgetary purposes when two newspapers are required.

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

A motion (Correa / Herrmann) to adjourn at 7:50 pm.

VOTE: *Motion carries unanimously.* 9-Yes, 0-No.

Respectfully submitted,

Nancy Poulos

District Clerk

Attachments