

**SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP MEETING**

WEDNESDAY, JANUARY 8, 2014

The meeting will begin at 6:30 p.m., for the possible purpose of considering a motion to enter executive session to discuss capital project legal negotiations and contract negotiations for central office staff. If there is an executive session, the meeting will return to public session at approximately 7:30 p.m. to consider the agenda and all other items which may properly come before the Board of Education. The tentative agenda and supporting information for this meeting will be posted at www.southcountry.org once it becomes available.

- A. Call to Order
 - Executive Session (*if necessary*)
 - Pledge of Allegiance
- B. Emergency Evacuation Procedures
 - Smoke Free School District
- C. Board Consent Agenda – Approvals
 - 1. Minutes- Business meeting of December 11, 2013 TAB #1
 - 2. Board Representation- Industrial Development Agency hearings
- D. Communications and Announcements
 - 1. South Bay Art Association Scholarship Award
 - 2. Brookhaven National Laboratory Discovery Award
 - 3. All-County Honors
 - 4. NYSAHPERD Suffolk Zone Awards
 - 5. 300th Victory Coaching Award
- E. Public Commentary (Agenda Items Only)
- F. Items for Discussion/Action
 - 1. Budget Presentation- Tax Cap, 1000 General Support, Operation & Maintenance, Security, Utilities & 5000 Transportation
- G. Board Consent Agenda – Curriculum and Instruction
 - 1. CSE/SCSE Minutes
 - 2. CPSE Minutes TAB #2
- H. Board Consent Agenda – Personnel
 - 1. Resignations/Retirements/ Leave of Absence/ Return from Leave of Absence
 - 2. New Instructional Appointments TAB #3
 - 3. Substitutes
- I. Board Consent Agenda – Business
 - 1. Letter of Agreement with M.H. Kane Construction Corp.
 - 2. Settlement Agreement with Arcon Electric, Inc.
 - 3. Results for Bid #2013-05-Kitchen Equipment TAB #4
- J. Public Commentary (Non-Agenda Items)
- K. Closing Remarks by Board Members
- L. Adjournment

TAB #1

**BUSINESS MEETING PAGE 047 DECEMBER 11, 2013
SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

A. CALL TO ORDER

Board President Chris Picini called a Business Meeting of the Board of Education to order at 6:42 p.m. The meeting took place at the South Haven School, 2714 Montauk Highway, Brookhaven, NY.

Board of Education Members Present

Lisa Di Santo Grossman	Julio Morales
Carol Herrmann	Chris Picini
Jeannette Mistler (<i>arrived 6:43 pm</i>)	Rob Powell

Board Members Absent: Victor Correa, Rocco DeVito, Barbara Schatzman , Vanessa Vaughan, *Student Ex-Officio*

Others Present: Superintendent Dr. Joseph Giani, Nelson Briggs, Tim Hogan, Travis Davey, Attorneys Gregory Guercio, Christopher Guercio and Douglas Spencer.

EXECUTIVE SESSION

A motion (Herrmann / Powell) to enter Executive Session at 6:43 pm to discuss Central Office employee contracts and capital project legal negotiations.

VOTE: *Motion carried unanimously.* 5-Yes, 0-No, Absent (Correa, DeVito, Mistler, Schatzman).

Public session reconvened at 7:40 pm.

Pledge of Allegiance

Trustee Powell led all present in the Pledge of Allegiance to the flag.

B. EMERGENCY EVACUATION PROCEDURE / SMOKE-FREE SCHOOL DISTRICT

Board President Picini discussed the exits to be used in the event of an emergency and reminded all present that the South Country School District is a smoke-free District, with smoking prohibited in all buildings and on school grounds.

C. BOARD CONSENT AGENDA - APPROVALS

A motion (Herrmann / Powell) to approve the following:

1. Minutes of BOE Workshop Meeting of December 4, 2013
2. Treasurer's Report – November, 2013.
3. Warrants / Claims Audit Reports.
4. NYSSBA's 2013 Winter Law Conference.
 - **RESOLVED**, the Board of Education hereby approves Trustee Chris Picini to attend NYSSBA's 2013 Winter Law Conference on January 9, 2014, at the Islandia Marriott, Islandia NY, at a total cost to the District of \$250.00.
 - **RESOLVED**, the Board of Education hereby approves Dr. Joseph Giani to attend NYSSBA's 2013 Winter Law Conference on January 9, 2014, at the Islandia Marriott, Islandia NY, at a total cost to the District of \$250.00.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

D. COMMUNICATIONS AND ANNOUNCEMENTS

Dr. Giani

- The Bellport Middle School Holiday Concert originally scheduled for December 10th has been rescheduled for Friday, December 14th at 7pm.
- Congratulations to Girls Varsity Basketball member, Aurella Guirantes, on scoring her 1,000th point mark. Aurella is the 3rd person in Bellport History to achieve this distinction.
- All community members are asked to join with our District, the BTA and PTA in a letter writing campaign to repeal the Gap Elimination Adjustment (GEA). Information is posted on the District website.

Board Members

- All residents and community members are encouraged to use the suggestion box posted on our District website.

E. PUBLIC COMMENTARY (AGENDA ITEMS ONLY)

None.

F. ITEMS FOR DISCUSSION / ACTION

1. Second Reading of Policy #5530 Petty Cash

A motion (Powell / Mistler) to approve Policy #5530, Petty Cash.

VOTE: Motion carried unanimously. 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

2. Second Reading of Policy #5620 Inventories and Accounting of Fixed Assets.

A motion (Powell / Morales) to approve Policy #5620, Inventories and Accounting of Fixed Assets.

VOTE: Motion carried unanimously. 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

3. **Budget Presentation – Review of the Budget Process – Budget Codes Explained.**

Dr. Giani gave a presentation explaining the budget codes used in the budget process.

G. BOARD CONSENT AGENDA – CURRICULUM AND INSTRUCTION

A motion (Mistler / Herrmann) to approve the following items, # 1 through 5:

1. CSE Minutes
2. CPSE Minutes

3. Vatea / Perkins Grant Field Trips

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves field trips to be funded through the Vatea/Perkins grant during the 2013-2014 school year.

WHEREAS, the Board of Education of the South Country Central School District (Board of Education) agrees that participation of students in educational field trips which are funded through monies in the Perkins IV Basic Secondary Grant ("Grant") represent an educational opportunity for students of the School District;

NOW THEREFORE BE IT RESOLVED that the Board of Education approves the participation of students from the school district to participate in said educational field trips in accordance with the terms and conditions of the grant; and

BE IT FURTHER RESOLVED that such field trips shall be hosted by Eastern Suffolk BOCES in collaboration with the school district because the grant requires:

- A) "Members join a consortium to contribute to the improvement and innovation in CTE programs that they could not accomplish individually";
- B) "Funds allocated to a consortium ... shall be used only for purposes and programs that are mutually beneficial to all members of the consortium; and

BE IT FURTHER RESOLVED that the School District's customary policies, regulations and procedures for field trips shall be complied with insofar as applicable prior to the School District submitting documentation to Eastern Suffolk BOCES in conjunction with a field trip; and\

BUSINESS MEETING PAGE 049 DECEMBER 11, 2013

BE IT FURTHER RESOLVED that ESBOCES and the School District agree to defend, indemnify and hold harmless each other, its officers, directors, agents, or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorney fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the other party, its officers, directors, agents or employees in connection with the participation of the students of the School District in educational field trips funded by the Perkins Grant through Eastern Suffolk BOCES in collaboration with the School District.

4. Business Ownership/ Virtual Enterprise CTEIA Field Trip

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the field trip for Bellport High School Business Ownership/Virtual Enterprise students to go to the Virtual Enterprise Trade Show on April 2, 2014 and return on April 3, 2014. This trip is funded through the CTEIA / Perkins Grant as written below:

Date(s) 4/2/14 - 4/3/14
Location Name and Address of Field Trip
Virtual Enterprise Trade Show
69th Regiment Armory,
68 Lexington Avenue, NYC

5. Bellport Middle School Frost Valley Field Trip

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Bellport Middle School 7th grade student to go to Frost Valley YMCA in Claryville, NY on May 14,2014 and return on May 16,2014.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

H. BOARD CONSENT AGENDA – PERSONNEL

A motion (Morales / Powell) to approve the following personnel items # 1-8, as noted on the attached personnel agenda:

1. Resignations/Retirements/ Leave of Absence/ Return from Leave of Absence
2. Long Term Substitutes
3. Salary Schedule Changes/Adjustments
4. Tenure Recommendations
5. Non-Instructional New Appointments
6. Additional Work
7. Extra Duty Assignments
8. Substitutes

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

I. BOARD CONSENT AGENDA – BUSINESS

A motion (Herrmann / Morales) to approve the following Business Items:

1. Revision of consultant service agreement with Dr. Mansour Banilivy, Ph.D.
2. Rebate check from College Board to be used as an honorarium for the AP Coordinator.
3. Additional \$474.00 in donations for the Katelyn Kokis Scholarship from:
 - The Athletic Department
 - BHS Art Department
4. Item for discard- 1 Stove, Kreamer Street Elementary School.
5. Item for donation- Proform Crosswalk 325 Treadmill.
6. Consultant Services Contract- New York Therapy Placement Services, Inc.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

J. PUBLIC COMMENTARY (NON-AGENDA ITEMS)

None.

K. CLOSING REMARKS BY BOARD MEMBERS

None.

L. ADJOURNMENT

A motion (Herrmann / Mistler) to adjourn the meeting at 7:55 pm.

VOTE: *Motion carried unanimously.* 6-Yes, 0-No, Absent (Correa, DeVito, Schatzman).

Respectfully submitted,

Nancy Poulos

Nancy Poulos
District Clerk

Attachments

South Country Central School District



BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: January 8, 2014

OFFICE OF ORIGIN: Superintendent's office

DATE MATERIAL SUBMITTED: January 2, 2014

CATEGORY OF ITEM: Action

STAFF RECOMMENDATION:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the President of the Board of Education to speak on behalf of the Board at all Industrial Development Agency hearings in relation to Payments in Lieu of Taxes (PILOT) for the 2013-14 school year.

BACKGROUND RATIONALE:

Not an official record; subject to change

TAB #2

South Country Central School District



BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: 1/8/2014

OFFICE OF ORIGIN: *Office of Curriculum, Instruction & Technology*

DATE MATERIAL SUBMITTED: 1/2/2014

CATEGORY OF ITEM: **Action**

TITLE: *CSE, SCSE & CPSE Recommendations*

Request for approval of the following CSE/SCSE & CPSE recommendations:

G.1.

CSE/SCSE 112510000	CSE/SCSE 122231060
CSE/SCSE 051650018	CSE/SCSE 072350004
CSE/SCSE 070870004	CSE/SCSE 006801561
CSE/SCSE 070810002	CSE/SCSE 122231061
CSE/SCSE 061360000	CSE/SCSE 082050001
CSE/SCSE 081020005	CSE/SCSE 122231067
CSE/SCSE 090860014	CSE/SCSE 006701900
CSE/SCSE 072670000	CSE/SCSE 006702470
CSE/SCSE 072430009	CSE/SCSE 006702362
CSE/SCSE 103220000	CSE/SCSE 052410003
CSE/SCSE 101200005	CSE/SCSE 122230353
CSE/SCSE 007601356	CSE/SCSE 006801384
CSE/SCSE 122230827	CSE/SCSE 110820012
CSE/SCSE 122230996	CSE/SCSE 060330004
CSE/SCSE 111010001	CSE/SCSE 122231052
CSE/SCSE 080040001	CSE/SCSE 113110000
CSE/SCSE 122231012	CSE/SCSE 007600579
CSE/SCSE 006801009	CSE/SCSE 103120002
CSE/SCSE 007600952	CSE/SCSE 122230860
CSE/SCSE 061320001	CSE/SCSE 122230041
CSE/SCSE 122231033	CSE/SCSE 092610001

G.2.

CPSE 122231026	CPSE 121030001
CPSE 121030001	CPSE 122231029
CPSE 122190004	CPSE 122231057
CPSE 122230073	CPSE 122231042
CPSE 122230636	CPSE 122230800
CPSE 122230787	CPSE 121560002

TAB #3

SOUTH COUNTRY CENTRAL SCHOOL DISTRICT
East Patchogue, New York

Memo To: Dr. Joseph Giani, Superintendent of Schools
From: Nelson C. Briggs, Assistant Superintendent for Human Resources
Date: January 2, 2014
Subject: Human Resources Personnel Changes January 8, 2014

Administration recommends approval of the following changes in Personnel:

H.1 Approve Resignations/Retirements/Leave of Absence/Return from Leave of Absence

Resignations					
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Reason</i>
1.1	CSEA		School Health Aide/Athletic Trainer-BHS	1/3/2014-End of the business day	Personal
1.2	SCAA		Assistant Principal-BHS	1/3/2014-End of the business day	To accept another position

H.2 Approve New Instructional Appointments

Interim Administrator						
<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Salary</i>	<i>Replacing</i>
2.1	NC	TBD	Interim Assistant Principal-BHS	TBD	\$400/day	

H.3 Approve Substitutes

<i>No.</i>	<i>Unit</i>	<i>Name</i>	<i>Assignment</i>	<i>Effective Date</i>	<i>Rate of Pay</i>
3.1	NC		Substitute Athletic Trainer-DSW	1/9/14-6/30/14	\$28.68/hr.

LEGEND

Schools/Buildings

BHS = Bellport High School
 BMS = Bellport Middle School
 FPL = Frank P. Long Intermediate
 BRK = Brookhaven Elementary
 KRM = Kreamer Street Elementary
 VWC = Verne W. Critz Elementary
 SHS = South Haven School
 SSS = Student Support Services
 DSW = District Wide
 CO = Central Office

Unit/Group

BTA = Teachers
 BTAA = TA/Aides/Monitors
 SCAA = Directors/Principals/AP
 SEC = Security
 CSEA = Clerical/B&G/Nurses
 STU = Student Worker
 VOL = Volunteer
 NC = Non Contractual

TAB #4

South Country Central School District



BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: January 8, 2014

OFFICE OF ORIGIN: Business Office

DATE MATERIAL SUBMITTED: December 30, 2014

CATEGORY OF ITEM: Action

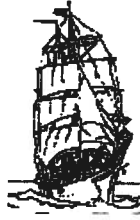
STAFF RECOMMENDATION:

1. Letter of Agreement with M.H. Kane Construction Corp.
2. Settlement Agreement with Arcon Electric, Inc.
3. Results for Bid #2013-05 Kitchen Equipment smallwares

BACKGROUND RATIONALE:

Not an official record; subject to change

South Country Central School District



BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: Jan. 8, 2014

OFFICE OF ORIGIN: Business Office

DATE MATERIAL SUBMITTED: Dec. 30, 2013

CATEGORY OF ITEM: Action

STAFF RECOMMENDATION:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Letter of Agreement between American Safety Casualty Insurance Company/M.H. Kane Construction Corp. and the South Country Central School District.

BACKGROUND RATIONALE:

Not an official record; subject to change

South Country Central School District



BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: Jan. 8, 2014

OFFICE OF ORIGIN: Business Office

DATE MATERIAL SUBMITTED: Dec. 30, 2013

CATEGORY OF ITEM: Action

STAFF RECOMMENDATION:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Settlement Agreement between and among Arcon Electric, Inc., South Country Central School District and The Service Insurance Company.

BACKGROUND RATIONALE:

Not an official record; subject to change

Bid #2013-05 Kitchen Equipment & Refurbishment (Nov 15 2013) SMALLWARES	Sam Tell and Son Inc.	Buffalo Hotel Supply Co.	Johnson-Lancaster and Associates, Inc.	Sysco Long Island, LLC
1 72 ea POCKET THERMOMETER	183.60	-	128.88	130.32
2 72 ea THERMOMETER, REFRIG FREEZER	183.60	-	151.20	114.48
3 24 ea OVEN THERMOMETER	61.20	-	37.68	38.16
4 48 ea POCKET THERMOMETER	612.48	-	218.40	220.80
5 24 dz TOWEL, BAR	153.12	-	93.36	478.56
6 15 dz POT HOLDER	579.90	-	486.75	546.30
7 3 ea TABLE TENT, MESSAGE NUMBER	281.31	-	19.89	19.44
8 48 ea PORTION CONTROL SPOON LADLE	110.40	-	70.08	71.04
9 48 ea PORTION CONTROL SPOON LADLE	78.72	-	70.08	71.04
12 48 ea SLEEVE	336.96	-	282.72	317.28
13 6 ea DUNNAGE RACK, LOUVERED SLOTTED	517.44	-	535.62	597.90
14 96 ea STEAM TABLE PAN, STAINLESS	906.24	-	741.12	816.96
15 72 ea STEAM TABLE PAN, STAINLESS	459.36	-	349.20	383.76
16 48 ea STEAM TABLE PAN, STAINLESS	993.60	-	353.76	870.24
18 120 ea NUMBER STAND	270.00	-	226.80	236.40
19 6 ea CUTTING BOARD	67.38	-	43.98	44.46
20 6 ea CUTTING BOARD	72.72	-	44.76	45.24

Bid #2013-05 Kitchen Equipment & Refurbishment (Nov 15 2013)	Sam Tell and Son Inc.	Buffalo Hotel Supply Co.	Johnson-Lancaster and Associates, Inc.	Sysco Long Island, LLC
22 6 ea CUTTING BOARD	72.72	-	44.76	45.24
25 24 ea GLOVES	429.36	-	360.24	404.40
26 4 ea Stepstool	259.52	-	61.09	204.52
27 8 ea FLOOR SIGN	98.64	-	29.04	29.36
28 48 ea PLASTIC FOOD PAN	918.72	-	533.28	539.52
29 48 ea PLASTIC FOOD PAN	1,009.44	-	588.48	595.68
30 48 ea PLASTIC FOOD PAN	531.84	-	271.20	273.60
31 48 ea PLASTIC FOOD PAN	533.76	-	315.36	318.24
32 36 ea STEAM TABLE PAN	168.12	-	111.60	121.68
33 36 ea STEAM TABLE PAN	136.44	-	86.04	93.96
34 36 ea STEAM TABLE PAN	115.56	-	71.28	96.48
35 1 ea SQUARE FOOD CONTAINER	10.90	-	7.01	85.08
36 1 ea SQUARE FOOD CONTAINER	12.47	-	8.04	97.56
37 1 ea SQUARE FOOD CONTAINER	18.19	-	11.95	145.08
38 1 ea ROUND FOOD CONTAINER	11.67	-	7.53	45.72
39 1 ea ROUND FOOD CONTAINER	14.65	-	9.31	45.66
40 1 ea ROUND FOOD CONTAINER	21.28	-	13.82	83.88